



## HIMCAPES COLLEGE OF LAW

(Affiliated to Himachal Pradesh University Shimla  
and Approved by Bar Council of India New Delhi)

# PROSPECTUS

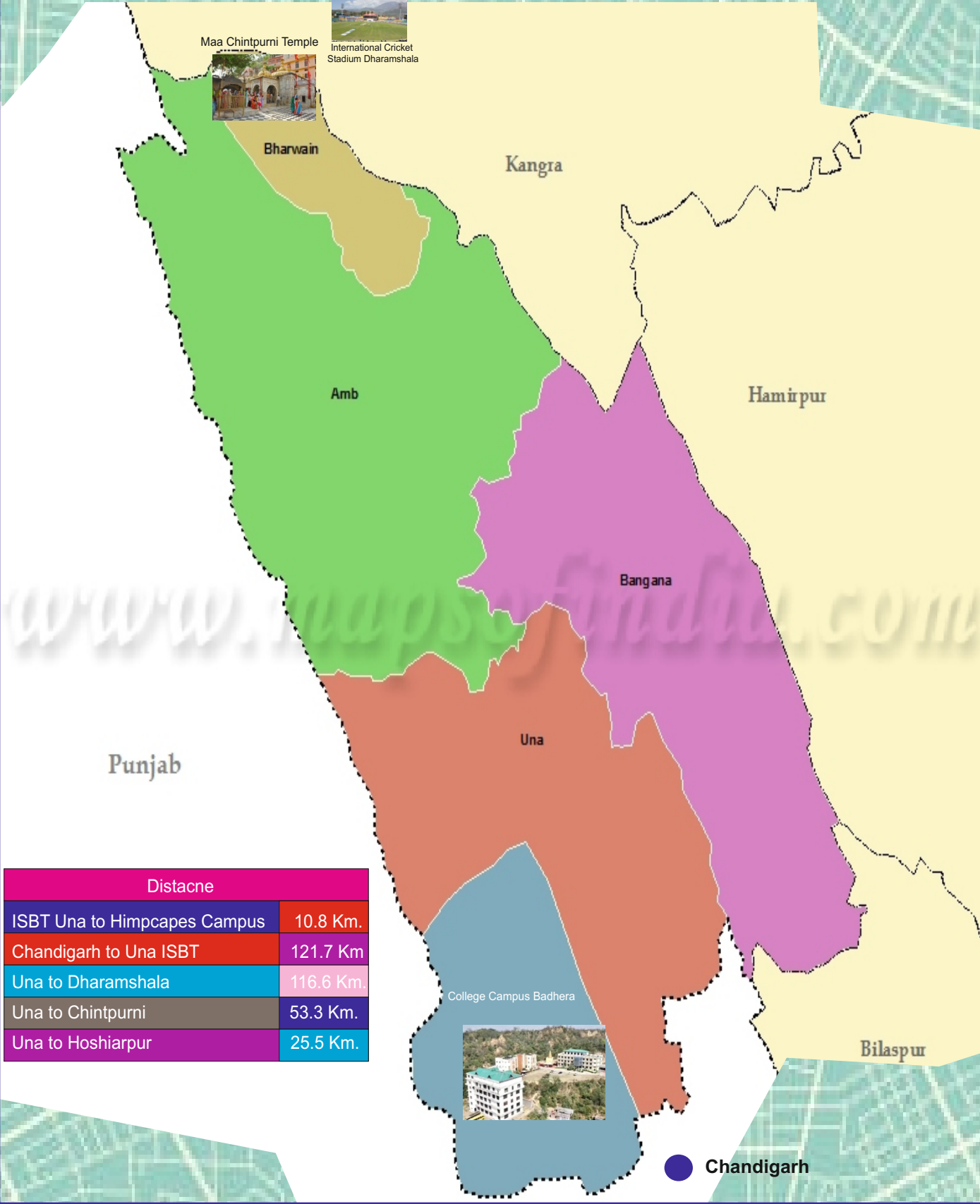
B.A.LLB (HONS) FIVE YEAR INTEGRATED COURSE  
& LLB 3 YEARS DEGREE COURSE

Sr. No.:



HIMCAPES COLLEGE OF LAW BADHERA, TEHSIL HAROLI, DISTRICT UNA (H.P)-177209

# GUIDE MAP OF HIMCAPES COLLEGE OF LAW



CONTENTS		
Sr. No.	Subject	Page No.
	<i>From the Desk of Chairman</i>	(i)
	<i>Principal's Message</i>	(ii)
1.	College Profile	1
2.	Significance of Study of Law	2
3.	Distinguished Visiting Faculty	2
4.	Profile of Teaching Staff	3
5.	Non-Teaching Staff	3
6.	Duration & Scheme of the Course	4
7.	Eligibility for the admission in BA.LLB(Hon's) (Five Year Integrated Course)&LL.B (Three Years Course)	4
8.	Procedure for seeking admission	4-5
9.	Intake & Reservation Criteria	5
10.	Number of Seats & Distribution thereof	5-6
11.	Fee Structure	6-7
12.	Semester-wise Course Outline	7-10
13.	Library	10-11
14.	Computer Lab	12-13
15.	Moot Court	13
16.	Legal Aid & Legal Service Centre	14
17.	Teaching Methodology	14
18.	Promotion Rules : Ordinance 12.8A 12.12A for BA. LLB. (Hon's) Five year Integrated Course	15-16
19.	Dress Code	16
20.	Attendance Requirement	16
21.	Conduct and Discipline of the students	17-18
22.	Anti-Ragging Committee/Squad	18
23.	College Management Committee	18
24.	Students Advisory Committee	18
25.	Venue for interview/Counselling	18
26.	General provisions	19
27.	Hostel Rules	19
28.	Rules of visitors	19
29.	Rule of Sick Students	19
30.	Rule for Outing	20
31.	Rules for Mess	20
32.	Important Contact No.	20
	<i>Annexure-A Certificate of Caste/Tribe/OBC</i>	
	<i>Annexure-B Certificate of Bonafide</i>	
	<i>Annexure-C No-Objection Certificate</i>	
	<i>Annexure-D Affidavit by Student</i>	
	<i>Annexure-E Admission Form</i>	



### **FROM THE DESK OF CHAIRMAN**

I'm glad to inform our readers and prospective students that Himachal Pradesh State Co-Operative Advancement of Professional Education Society Ltd. (HIMCAPES) established HIMCAPES COLLEGE of LAW at Badhera Haroli District UNA (HP) in the year 2006.

The college offers job oriented and sector specific LL.B. 3 Years and B.A.LL.B. (Hon's) 5 Years Integrated course. We are in process to start Legal education at Post Graduate level. HIMCAPES College of Law is committed to goal of facilitating and helping hundreds of learners they may be to Pursue and complete Legal education. The college has appointed well experienced and learned faculties and also taking help of eminent Lawyers and Jurists for its quality education.

I'm sure; the learning experience in our college will be the unique experience to the prospective students and a very satisfying decision to their parents. They succeed with flying colors in their careers and that will be the great pride to all of us.

I wish all the readers and the prospective students the best of luck for their success in their chosen field of career.

**With Warm Regards !**

**Des Raj Rana  
Chairman  
HIMCAPES College of Law**



**Dr. Jaswant Singh**

Principal  
Ph.D (Law)



## **MESSAGE**

The faith shown by parents and students in HIMCAPES College of Law is only due to the hard and dedicated work of the faculty and staff who leave no stone unturned in shaping the future of their students. Success is achieved when you get satisfaction from your sustained and progressive efforts. This is one of the cardinal beliefs of HIMCAPES College of Law. I can proudly proclaim that we are giving best results through the untiring efforts of our devoted, responsible and dedicated, faculty administrators and office staffs.

We at HIMCAPES College of Law have a vision that symbolises dynamism and human values. We have worked out a curriculum that would dynamically address the issues of the future and give the students' professional training which will develop and bring out leadership qualities among them.

We hope that you decide to join us and we look forward to welcoming you at the HIMCAPES College of Law where we believe in knowledge and grooming talent by inviting professionals, academicians and administrators from different walks of life for the upliftment of young minds who aspire to achieve success and satisfaction in their lives and careers. This is why HIMCAPES College of Law has achieved such remarkable success in several different fields like in teaching, learning, research, administration, extracurricular and co-curricular activities and finally the successful placements of students.

**HIMCAPES College of Law, Una (H.P.)**

## 1. College Profile

The HIMCAPES college of Law is an exciting new development in field of legal education in the state of Himachal Pradesh. HIMCAPES College of Law located in the Una district of Himachal Pradesh has been serving the cause of education since 2006. With sprawling campus, HIMCAPES is gorgeously positioned at a hilltop presenting a picturesque view for all. It is natural for students to expect a bewitching environment and a sprawling campus for institutions claiming to demonstrate excellence in academic pursuits. The HIMCAPES has developed a sprawling campus spreading over 70 kanals at Badhera, tehsil Haroli. The management consisting of eminent philanthropists, industrialists and educationists and have started institutions viz. Law, Nursing. The institute is well connected with road having adequate transport facility in the area. Public transport facility is available from 6.00 am to 9 p.m. It is at a distance of 10Km from ISBT Una and 15Km From Railway Station Una. Whereas the District and Session Court and Subordinate Court are within the radius of 8Km.

Started under the aegis of the H.P. State Co- operative Advancement of Professional Education Society, the HIMCAPES College of Law is a self-financing professional college affiliated to H.P. University Shimla and recognized by the Bar Council of India New Delhi. The University and the Bar Council of India have allotted 80 seats per annum for B.A.LL.B. (Hons.) five years integrated course and 60 seats for LL.B. three years degree course.

Distinguished judges, eminent lawyers, social workers, and public personal Himachal Pradesh University & BCI experts have been advising for the development of this lead college over years.

**“We believe legal education is not merely confined to class room teaching. We ensure to provide multidimensional learning experiences which integrate rigorous academic, applied, practical and cross-disciplinary perspectives to ensure a deep understanding of law in all its contexts. We provide academic environment which stimulates out of box thinking among our students.”**

### Vision

- To provide humanistic legal education for transforming the youth for achieving the constitutional obligations.
- To impart in-depth knowledge and expertise and innovative methods of teaching and learning to create a pool of resourceful, self motivated citizens.
- To promote high quality research stressing the regional needs and social relevance.
- To introduce re-structured and vocational courses to keep pace with the changing standards of professional competence.
- To provide ideal academic atmosphere for the pursuit of excellence in higher education as per Himachal Pradesh University, Summer-Hill, Shimla and Bar Council of India, norms.

### Mission

- To provide quality education and academic excellence.
- Maintaining higher standards and moving towards perfection.
- To provide an integrated and quality education is our motto.
- Focusing on value based education along with market requirements.
- To nurture research activities for academic excellence and updating knowledge by fostering

scholastic temperament.

- To introduce employment oriented courses adopting to the latest trends in education Digitalization.
- To prioritize good governance and high ethical standards at institutional level.

## 2. SIGNIFICANCE OF STUDY OF LAW

In a democratic welfare society, the significance of legal education cannot be overemphasised. In a democracy where essence of civil society is rule of law, law defends and promotes individual, the individual being the unit of society, social welfare is merely a shorthand description of the welfare of the individuals who constitute the society. In such a society, law serves as an instrument to achieve socio-economic development. Today, law is viewed not merely as an instrument of social control but also as an instrument of social change. Lawyers have been characterised as social engineers. Like liberal education, legal education presupposes to serve the society by imparting law student general and cultural education making them disciplined law abiding citizens. Such education will instill into the students the significance and relevance of democratic culture. As a professional education, legal education equips law students for playing different roles in society and discharging various law jobs, the range and scope of which are always expanding in the modern democratic society. Accordingly, it is realized in modern India that legal education ought to have breadth, depth and wide perspective.

**" The Study of law should enrich the rest of your life and the lives of those you touch. The HIMCAPES ' College of Law, prepares students for a lifetime of legal excellence and leadership."**

## 3. Distinguished Visiting Faculty

1. Prof. Raghuwinder Singh, Dean & Chairman, Department of Law Himachal Pradesh University, Shimla-05.
2. Prof. J.S. Mann, National Law University, Dwarka, Delhi.
3. Prof. Lalit Dadwal, Department of Law, Himachal Pradesh University, Shimla-05.
4. Dr. D.P. Verma, Director, Himachal Pradesh University Regional Centre Dharamshala (H.P.)
5. Dr. Runa Mehta, Professor, Department of Law, Himachal Pradesh University, Shimla-05.
6. Dr. Prem chand, Faculty of Law, National Law University, Dwarka, Delhi.
7. Dr. Rajinder Verma, Professor, Department of Law, Himachal Pradesh University, Shimla-05.
8. Prof. Kamal Jeet Singh, Vice-Chancellor, Madhusudan Law University, Cuttak, Orissa.
9. Prof. N.K. Gupta (Retd.), Department of Law, Himachal Pradesh University, Shimla-05.
10. Prof. H.R. Jhingta (Retd.) Department of Law, Himachal Pradesh University, Shimla-05.
11. Sh. O.P. Sharma, Retired District & Session Judge, former Principal of HIMCAPES College of Law.
12. Sh. Y.K. Pathak, Advocate District Court Una, (H.P.)
13. Prof. S.S. Jaswal, Registrar, Himachal Pradesh National Law University, Shimla.
14. Dr. J.S. Negi, Controller of Examination, Himachal Pradesh University, Shimla-05.
15. Dr. Pooja Sood, Assistant Professor of Law, Punjab University, Regional Centre Hoshiarpur (Punjab).
16. Dr. Vinay Sharma, Assistant Professor of Law, Punjab University, Regional Centre Hoshiarpur (Punjab).
17. Sh. R.C. Seth, Advocate, District & Session Court, Una (H.P.)

#### 4. Profile of Teaching Staff

Sr. No.	Name	Designation	Qualification
1	Dr. Jaswant Singh	Principal	Ph.D. (Law)
2	Mrs. Pooja Bali	Assist. Prof.	LLM Ph.D. (Pursuing)
3	Mrs. Suresh Kumari	Assist. Prof.	LLM Ph.D. (Pursuing) <small>NET/UGC Qualified M.Phil in Pol. Science</small>
4	Mrs. Kulvinder Kaur	Assist. Prof.	M.A. in Pol Science, MBA, M.Ed
5	Mrs. Sujata	Assist. Prof.	LLM Ph.D. (Pursuing)
6	Mrs. Nitasha	Assist. Prof.	LLM Ph.D. (Pursuing)
7	Mrs. Anshu Jaswal	Assist. Prof.	LLM Ph.D. (Pursuing)
8	Mrs. Sandeep Kumari	Assist. Prof.	LLM (NET/UGC Qualified) Ph.D. (Pursuing)
9	Mrs. Ekta Sood	Assist. Prof.	LLM Ph.D. (Pursuing)
10	Mrs.Indu	Assist. Prof.	M.A. in History & English UGC/NET Qualified
11	Mrs. Anita	Assist. Prof.	LLM
12	Mrs.Amrik	Assist. Prof.	M.A. in Economics
13	Mrs. Bandna Shekhar	Assist. Prof.	LLM Ph.D. (Pursuing)

#### 5. Non-Teaching Staff

Sr. No.	Name	Designation	Qualification
1	Sh. Ravinder Singh	Office Assistant	B.A.
2	Mrs. Anjana Kumari	Assistant	B.A, Diploma in Library Sci.
3	Sh. Ravi Kumar	Assistant	BCA
4	Mrs. Poonam Devi	Librarian	M. Lib, Dip. in Library Sci., M.A. (History)
5	Mrs. Jeevan Jyoti	Librarian	MSE, IT
6	Sh. Yashpal Singh	Clerk	10+2
7	Mrs. Neelam Devi	Clerk	BA
8	Mrs. Aradhana Sharma	Accountant	B.Com
9	Sh. Vinod Kumar	Driver	10+2
10	Sh. Vishal Kumar	Driver	10+2
11	Sh. Vijay Singh	Driver	10th
12	Sh. Deepak Kumar	Peon	Matric
13	Mrs. Pooja	Peon	10+2
14	Sh. Sohan Lal	Multi Task Employee	Middle
15	Sh. Ravinder Kumar	Multi Task Employee	Middle
16	Mrs. Ashu	Peon	Middle
17	Sh. Shub Kumar	Driver	10th



## 6. Duration & scheme of the Course

Duration of the course shall be five years for BA.LL.B. (Hons.) Five Year Integrated Course and three years for LL.B. Three Year Degree Course. BA.LL.B. (Hons.) Five Year Integrated Course shall have 60 papers spread over ten semesters and LL.B. Three Year Degree Course shall have 28 papers spread over six semesters.

Each paper of the course carries 100 marks out of which 70 marks are assigned for end semester exam and remaining 30 marks will be assessed on the basis of continuous internal assessment for BA.LL.B. (Hons.) Five Year Integrated Course. Each paper of the LL.B. Three Year Degree Course carries 100 marks out of which 80 marks are assigned for end semester exam and remaining 20 marks will be assessed on the basis of continuous internal assessment

**“In order to enable students to comprehend the practical aspects of law, regular visits to Supreme Court, High Court, Consumer Forums, Labour and Revenue Courts, Lok Adalats, etc. has been made an essential part of day-to day curriculum.”.**

**NOTE: Subject to change by Himachal Pradesh University time to time.**

## 7. ELIGIBILITY FOR THE ADMISSION for BA.LL.B. (Hons) Five Year Integrated Course

Category	Minimum Marks in 10+2	Age Limit(as on 1st July, 2022)
General	50%	20*
SC/ST	45%	22*
Physically Disabled	50% (Gen), 45% (SC/ST)	25(Gen)*, 27 (SC/ST)*

\* The Hon'ble Vice-Chancellor shall have the power to relax the age condition up to a maximum period of 6 months.

Note: The applicant who have obtained 10+2 through Open Universities System directly without having any basic qualification such students are not eligible for admission in the BALLB (Hon's) Courses as per the decision of the Hon'ble Supreme Court of India in *Annamalai University Vs. Secretary to Government, Information and Tourism Department, (2009) 4 SCC 590*.

## ELIGIBILITY FOR THE ADMISSION for LLB. (Three Year Degree Course)

A Candidates seeking admission to the LL.B. three year degree course should not have completed the age of 26 years as on the 1st July on the year of admission. In Service Candidates (Govt. or private) shall also be eligible to apply for LL.B. degree course subject to the production of N.O.C. from their employer/ Department. Only to the satisfaction of Principal/ Management of HIMCAPES College of Law. There shall be no age bar for in service candidates.

## 8. PROCEDURE FOR SEEKING ADMISSION

Admission to the BA.LL. B (Hons.)Five Year Integrated Course shall be made strictly on academic merit, based on the marks obtained in 10+2 or an equivalent examination and admission to the LL.B. Three Year Course also shall be made on academic merit based on the marks obtained in graduation or an equivalent examination.

The list of the merit to this course shall be prepared by HIMACPES College of Law, after conducting counselling and final list of Merit shall be displayed on the notice Board of the HIMCAPES College of Law,

Una (H.P.)

The Candidate shall be required to pay the fee and other charges as per fee structure of this Institute. Failing which his/her right to admission shall stand cancelled and the seat will be allotted to the candidate next in order of merit.

The admission fee is to be deposited online/offline from any Branch of Punjab National Bank or outside, in the Punjab National Bank Una. The Account Number is **1727002100005582** (IFSC Code **PUNB0172700**).

**The fee once deposited shall not be refunded under any circumstances.**

*\*Students availing hostel facility shall have to pay hostel charges separately in addition to fee & other charges.*

**"The College of law endeavours to impart legal literacy among the masses through organizing legal aid camps besides inculcating a sense of discipline, personal character, responsibility, ethical and moral values and a spirit of national integration in the students to serve the country."**

**9. INTAKE & RESERVATION CRITERIA**

- 75% seats shall be reserved for those candidates who are Himachal Pradesh Domicile. The remaining 25% seats shall be open for all.
- 15% seats shall be reserved for candidates belonging to Scheduled Castes of Himachal-Pradesh.
- 7.5% seats shall be reserved for candidates belonging to Scheduled Tribes of the State of Himachal Pradesh.
- 5% seats shall be reserved for person with disability of Himachal Pradesh with 40% disability to be certified by the competent authority.
- Two seats shall be reserved for Single Girl Child candidate.
- Two seats shall be reserved for J&K Migrants.

As per Judgement in CWP No. 1992/2017 and vide decision dated 12-01-2018 it has been decided by the Hon'ble High Court of Himachal Pradesh, Shimla that for academic sessions necessary instructions be imparted to the effect that vacant reserved seats meant for SC and ST categories in educational institutes including schools, colleges and Universities, which remain unfilled after exhausting the list of available and eligible SC and ST candidates, should be thereafter offered and filled from amongst eligible candidates from open category on the basis of merit. We clarify that in case any cut off limit has been fixed, then only those candidates of open category should be admitted against the vacant seats, who have gained marks at par with the cut off limit.

**10. NUMBER OF SEATS AND DISTRIBUTION THEREOF:**

**BA.LLB. (Hons) Five Year Integrated Course:**

Total Number of Seats	80
Number of Subsidized Seats	50*
Number of Non- Subsidized Seats	30**

**LL.B. Three Year Degree Course**

Total Number of Seats	60
Number of Subsidized Seats	40*
Number of Non- Subsidized Seats	20**

## 11. FEE STRUCTURE

### BA.LL.B.(Hons)

The Approved Fee Structure for HIMCAPES College of Law is as under :

- Tuition Fee for Subsidized Seats = 32,500-00 per annum (Plus other Charges) \*
- Tuition Fee for Non-subsidized Seats = 67,200-00 per annum (Plus other Charges) \*

#### \* DETAIL OF OTHER CHARGES PER ANNUM :

	(To be credited in HIMCAPES College Account) In Rs.	
	Subsidized	Non-Subsidized
Admission fee	1000-00	1000-00
<b>Continuation fee</b>	<b>1000-00</b>	1000-00
Sports fee	300 -00	300 -00
Medical fee	100 -00	100 -00
University Development Fund	500 -00	500 -00
Library Identity Card Fee	300 -00	300 -00
Library Charges/Security		
(To be charged in one Installment	3000-00	3000-00
Practical Fee	1000-00	1000-00
Moot Court Fee	1000-00	1000-00
Computer & Internet Fee	600-00	600-00
Institute Journal/Magazine	600-00	600-00
Extension Lecture Fee	300-00	300-00
Campus Development Funds	2000-00	2000-00
Reading material Fee	300-00	300-00
Electricity Charges	300-00	300-00
Cultural Activity Fee	500-00	500-00
Himachal Pradesh University Charges	2500-00	2500-00
Minor Test Fee	200-00	200-00
	<b>Total=15500</b>	<b>Total=15500</b>
	<b>G. Total = 48000/-</b>	<b>G.Total = 82700/-</b>

### LLB. (Three Years Degree Course)

Fee Charges	Subsidized	Non-Subsidized
	In Rs.	In Rs.
Tuition Fee	Rs.17000/-PA.	Rs. 23000/- PA
Admission Fee	Rs. 1000PA	1000/-PA
Others Charges:		
Library Security (refundable)	Rs.3000/-	Rs.3000/-
Examination Fee	Rs.2000/-	Rs.2000/-
CPF	Rs.1000/-	Rs.1000/-
Practical Fee	Rs.1000/-	Rs.1000/-

Moot Court Fee	Rs. 1000/-	Rs.1000/-
Registration Fee	Rs. 2000/-	Rs.2000/-
Computer and Internet Fee	Rs.600/-	Rs.600/-
Reading Material Fee	Rs.300/-	Rs.300
Electricity Charges	Rs.300/-	Rs.300/-
Library Identity Card fee	Rs.300/-	Rs.300/-
Extension Lecture Fee	Rs. 300/-	Rs.300/-
HP University Charges	Rs. 2500/-	Rs. 2500/-
Grand Total	Rs. 32300	Rs. 38300

NOTE: 1. The student shall be required to deposit the fee and other charges in two equal installments in the month of May & November every year

2. The dates for the deposit of fee and other charges shall be notified by the Principal from time to time. If a candidate fails to deposit fee in time, his/her name shall be struck off from the roll of the Institute. The candidate shall seek re-admission with fee of Rs. 3000 within 15 days. After the expiry of 15 days without paying the re-admission fee, he/she shall be eligible to be admitted in next academic session in same semester.

3. The students shall have to fill the registration form and pay registration fee at the time of admission as notified by Himachal Pradesh University from time to time.

## 12. SEMESTER-WISE COURSE OUTLINE(S)

### B.A.LL.B.(Hons.) First Semester

Paper Code	Subject(s)
BALLB(H) 101	English-I
BALLB(H) 102	History-I
BALLB(H) 103	Sociology-I
BALLB(H) 104	Political Science I
LLB(H) 105	Law of Torts Including MV and Consumer Protection Law
LLB(H) 106	Family Law-I

### B.A.LL.B.(Hons.) Second Semester

Paper Code	Subject(s)
BALLB(H) 201	English-II
BALLB(H) 202	History-II
BALLB(H) 203	Sociology-II
BALLB(H) 204	Political Science II
LLB(H) 205	Law of Crimes I
LLB(H) 206	Family Law-II

**Winter School :** At the end of 1st Semester, the students of 2nd Semester shall undergo a Winter School (During Winter Vacations for Two Weeks) either with a corporate or Law Firm or Advocate or Law Officer. They will submit a Report at the end of it. The detailed instructions in this regard will be given by the Teacher (Coordinator).

### B.A.LL.B. (Hons.) - Third Semester

Paper Code	Subject(s)
BALLB(H) 301	History-III
BALLB(H) 302	Economics-I
BALLB(H) 303	Sociology III
LLB(H) 304	Constitutional Law-I
LLB(H) 305	Law of Contract I
LLB(H) 306	Environmental Law

### B.A.LL.B. (Hons.) - Fourth Semester

Paper Code	Subject(s)
BALLB(H) 401	English-III (Legal Language)
BALLB(H) 402	Economics-II
BALLB(H) 403	Political Science-III
LLB(H) 404	Law of Contract II
LLB(H) 405	Jurisprudence
LLB(H) 406	Constitutional Law-II

**Winter School :** At the end of 3rd Semester, the students of 4th Semester shall undergo a Winter School (during Winter Vacations for Two Weeks) at Police Station or Police Post. They will submit a Report at the

end of it. The detailed instructions in this regard will be given by the Teacher (Coordinator).

**B.A.LL.B. (Hons.) - Fifth Semester**

Paper Code	Subject(s)
BALLB(H) 501	Public Administration-I
BALLB(H) 502	Psychology-I
BALLB(H) 503	Economics-III
LLB(H) 504	Business Law
LLB(H) 505	Law of Crimes II
LLB(H) 506	Company Law

**B.A.LL.B. (Hons.) - Sixth Semester**

Paper Code	Subject(s)
BALLB(H) 601	Public Administration-II
BALLB(H) 602	Psychology-II
LLB(H) 603	Civil Procedure Code and Limitation Act
LLB(H) 604	Law of Evidence
LLB(H) 605	Public International Law
LLB(H) 606	Administrative Law and RTI

**Winter School:** At the end of 5th Semester, the students of 6th Semester shall undergo a Winter School (During Winter Vacations for Two Weeks) with Advocate General/ Additional Advocate General/ Deputy Advocate General/ Assistant Advocate General/ Public Prosecutor etc. They will submit a Report at the end of it. The detailed instructions in this regard will be given by the Teacher (Coordinator).

**B.A.LL.B. (Hons.) - Seventh Semester**

Paper Code	Subject(s)
BALLB(H) 701	Journalism and Mass Communication I
LLB(H) 702	Labour and Industrial Laws-I
LLB(H) 703	Cyber Law
LLB(H) 704	Alternative Dispute Resolution (ADR) (Practical-I)
LLB(H) 705	Elective/Optional Subjects (Any one of the Following)
	(a) International Humanitarian and Refugee Law
	(b) International Criminal Law and ICC
	(c) International Labour Organizations and Labour Laws
LLB(H) 706	Elective/Optional Subjects (Any one of the Following)
	(a) Women and Law
	(b) Election Law

**B.A.LL.B. (Hons.) - Eighth Semester**

Paper Code	Subject(s)
BALLB(H) 801	Journalism and Mass Communication II
LLB(H) 802	Interpretation of Statutes
LLB(H) 803	Labour Law and Industrial Laws-II
LLB(H) 804	Professional Ethics and Professional Accounting System) (Practical-II)
LLB(H) 805	Elective/Optional Subjects (Any one of the Following)
	(a) Intellectual Property Rights
	b) Comparative Law
LLB(H) 806	Elective/Optional Subjects (Any one of the Following)
	(a) Criminology
	(b) Socio-Economic Offences

**Winter School:** At the end of 7th Semester the students of 8th Semester shall undergo a Winter School (During Winter Vacations for Two Weeks) with the Revenue Officer/ Tehsildar/ Naib-Tehsildar/ Kanungo/ Patwari etc. They will submit a Report at the end of it. The detailed instructions in this regard



will be given by the Teacher (Coordinator).

**B.A.LL.B. (Hons.) - Ninth Semester**

Paper Code	Subject(s)
BALLB(H) 901	Media and Law
LLB(H) 902	Property Law and Indian Easement Act, 1882.
LLB(H) 903	Drafting, Pleading and Conveyancing (Practical-III)
LLB(H) 904	Equity, Trust and Other Fiduciary Obligations
LLB(H) 905	Elective/Optional Subjects (Any one of the Following) (a) Human Rights Law (b) Health Care Laws (c) Law, Poverty and Development
LLB(H) 906	Elective/Optional Subjects (Any one of the Following) (a) Local Self-Government Including Panchayat Administration (b) Corporate Governance (c) Insurance Law

**B.A.LL.B. (Hons.) - Tenth Semester**

Paper Code	Subject(s)
LLB(H) 1001	Taxation Laws
LLB(H) 1002	Land Laws
LLB(H) 1003	Banking Law
LLB(H) 1004	Moot Court Exercises and Internship (Practical-IV) *
LLB(H) 1005	Elective/Optional Subjects (Any one of the Following) (a) Capital Market Regulation (b) Competition Law (c) Law of Corporate Finance
LLB(H) 1006	Elective/Optional Subjects (Any one of the Following) (a) International Trade Law (b) International Organization (c) Private International Law

\* At the end of 9th Semester, the students shall undergo a Winter Training Programme (During Winter Vacations). During this training the Students will attend Two Trials. Beside this each student will observe Two Interviewing Sessions of clients at the Lawyers' Office/Legal Aid Office. Each student will further observe the Preparation of Documents and Court Papers by the Advocate and the Procedure for the Filing of the Suit/Petition. They will submit a Report at the end of it and the marks will be added in the Course LLB(H)1004 of the 10th Semester

**Note:** Subject to change as per the latest rules of Legal Education, Bar Council of India followed by the H.P.University, Shimla-05 from time to time.

**SEMESTER-WISE COURSE OUTLINE(S) of LLB. Three Year Course**

**LL.B. First Semester**

Paper Code	Subjects
Course-I	Constitutional Law-I
Course-II	Law of Contract
Course-III	Law of Torts Including Motor Vehicle Accidents and Consumer Protection Laws

**LL.B. Second Semester**

Paper Code	Subject
Course-VI	Constitutional Law-II
Course-VII	Administrative Law
Course VIII	Cyber Laws and Crimes
Course-IX	Environmental Law
Course-X	Family Law-I

Course-IV Law of Crimes-I (Indian Penal Code, 1860)  
 Course-V Labour and Industrial Law

### LL.B. Third Semester

Paper Code	Subject
Course-XI	Law of Crimes-II (Code of Criminal Procedure, 1973)
Course-XII	Family Law-II
Course-XIII	Professional Ethics, Accountancy for Lawyers and Bench Bar Relations
Course-XIV	Public International Law
Course-XV	Jurisprudence (Legal Method Indian Legal System & Basic Theory of Law)

### LL.B. Fifth Semester

Course-XXI Property Law Including  
Transfer of Property Act

Course-XXII Civil Procedure Code

Course-XXIII Company Law

Course-XXIV Drafting, Pleading &  
Conveyance (Practical-II)

**NOTE: Subject to change as per latest rules of legal education, Bar Council of India followed by the HPU, Shimla from time to time.**

### LLB. Fourth Semester

Paper Code	Subject
Course- XVI	Law of Evidence
Course-XVII	Banking Law
Course-XVIII	Intellectual Property Law

Course- XIX Interpretation of Statutes  
and Principles of Legislation

Course-XX Alternative Dispute  
Resolution (Practical-I)

### LLB. Sixth Semester

Course- XXV Land Laws Including Ceiling  
and other Local Laws

Course-XXVI Principles of Taxation Law  
and Limitation Act

Course-XXVII International Human Rights/  
Criminology and Penology

Course-XXVIII Moot Court (Practical-III)

## 13. LIBRARY



The HIMCAPES College of Law Library has the Books and Publications collection of

approximately 2858 in its accession including Journals, Magazines and Articles. The Library caters to the needs and requirements of the Students and Teaching Faculties.

It also provides facilities for scholars who may access the Library with prior permission from the Management.

The Main objective of the HIMCAPES College of Law Library is to collect, collate, organize, retrieve, update and disseminate information effectively and efficiently to keep pace with changing in time.



#### **LEGAL JOURNALS**

1. AIR (1965 ONWARDS)
2. AIR READY RECKNOR
3. CRIMINAL LAW JOURNALS (1977 ONWARDS)
4. AIR LAW LINE
5. HP HIGH LATEST JUDGEMENT
6. CORPORATE LAW ADVISOR

#### **NEWS PAPERS / MAGAZINES**

1. THE HINDU
2. THE TRIBUNE
3. THE TIMES OF INDIA

#### **MAGAZINES**

1. LAW TELLER
2. COMPETITION SUCCESS
3. PRACTICAL LAWYER
4. FRONTLINE
5. PRATIYOGITA DARPAN
6. CRONICAL

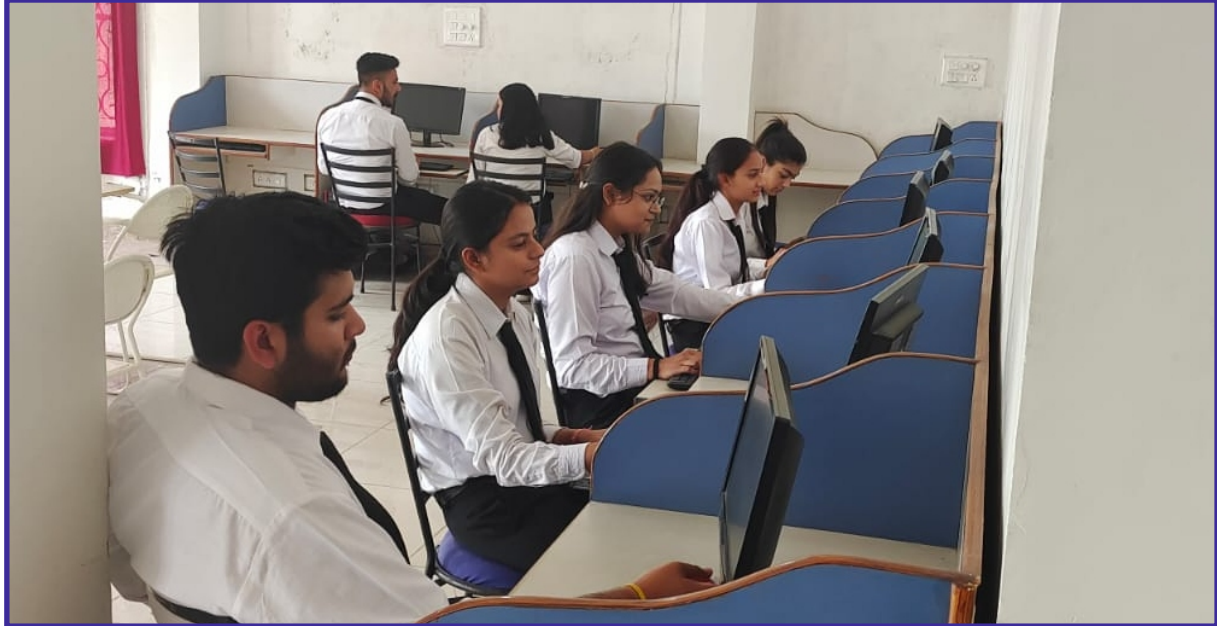
#### **LIBRARY HOURS**

Monday Friday (9:30 am - 4:30pm)

Saturday (9:30 am - 3:30 pm)

#### **14. Computer Lab**

The HIMCAPES College of Law Computer Lab offer the campus community access to computing resources and a variety of software in support of learning, scholarship and creative endeavour at the College.



#### **Computer Lab Rules & Regulations**

These policies are designed to keep the computer labs running efficiently and in a safe environment. Please follow these policies while in the Computer Labs.

1. Do not save important information on these computers. All information is erased when the computer is rebooted. Please save data to a disk or memory device.
2. Please be careful with any liquids and foods near the computers.
3. Please be courteous with cell phones. Turn off the ringer or set your phone to vibrate while working in the lab. It is also polite to leave the area to speak on the phone as to not disturb the people around you. Staff members may ask you to leave the area if you are too loud or disturbing others.
4. Downloading of copyrighted material is prohibited, including games, music and movies. Installation of file sharing or peer-to-peer (P2P) applications is prohibited. Staff members will ask you to leave if they are aware of network abuse.
5. Viewing of sexually explicit material is prohibited, and you will be asked to leave the computer lab.
6. During certain busy times during the day, we ask that you limit your computer use if you are not working on academic material. If there are people waiting to use the computers, please be courteous to those who need to work on study related things.
7. Personal files are your responsibility. The staff cannot be held accountable for files that do not open or print, or for disks or memory sticks that do not work. If you seek assistance from a staff member to open or work with a file, that staff member assumes no responsibility for that disk or file. You should back-up your work regularly in multiple places. Instead of saving files on a floppy disk, use a USB Memory Stick, or your personal space in the Student Portal. For assistance saving files in any of these locations, please ask a staff member.
8. You are requested to switch on and switch off as for utilization of any PC in the Computer Lab.



9. For accessing the Offline Software the dongles have to reserve a day before.
10. For Accessing the Online Software, you are directed to login only with your Email ID as the Username.

## 15. Moot Court



*A method of teaching law and legal skills that requires students to analyze and argue both sides of a hypothetical legal issue using procedures modelled after those employed in state and federal appellate courts.*

The HIMCAPES College of Law offer a series of moot court opportunities for students of differing skill levels and legal interests. The activity is competitive by nature, and students vie for honors within their College life and in regional and national moot court competitions featuring teams of students from several law schools. With the Moot court room it helps students learn to analyze legal issues to teach students the practical side of practicing law. Typically, law students are given a detailed hypothetical fact scenario that raises one or more legal issues. Often these fact patterns are based on real situation. Students choose or are assigned the position on the issue to be argued. They then conduct legal research, finding statutes, regulations, and case law that both support their position and detract from it. An important part of the moot court process is to teach students to overcome legal authority (statutes, regulations, and cases) that cuts against their position.

Students then draft appellate briefs, which are formal legal papers combining a recital of the facts of the case with analysis and argument of the legal issues raised. As with real appellate courts, moot courts generally dictate many specific requirements for a brief, including the size of the paper, the width of the margins, and the maximum number of pages. Citations to legal authority must also be listed in a uniform style.

Once the briefs are written, students prepare for the second phase of moot court advocacy: oral argument. Oral argument demands preparation, organization, and the ability to think quickly and respond convincingly when questioned. The student appears before a panel of judges (typically law professors, actual judges, or other students) and presents her or his position on the legal issue. Each student has a time limit, normally five to ten minutes, to convince the panel. As with real appellate courts, judges on the panel are free to interrupt the student advocate frequently and at any time to ask questions about the facts of the case, legal authority for or against the student's position, or the student's thoughts and opinions about the cases out-come. Students learn to anticipate difficult questions about their legal position and respond intelligently and persuasively. Following oral argument, the moot court panel often will review the student's



performance.

#### 16. The Legal Aid & Legal Service Centre, HIMCAPES College of Law



The Legal Aid & Service Centre, HIMCAPES College of Law, established in collaboration with the Himachal Pradesh State Legal Services Authority (HPLSA) in 2006.

The Centre endeavors to improve the clinical skills of the students and to encourage them to render free and competent legal aid and services to the poor and indigent who are eligible under section 12 of the Legal Services Authorities Act, 1987. The Centre, under the aegis of the Himachal Pradesh State Legal Services Authority (HPLSA) and the District Legal Services Authority (DLSA, Una), has been involving the students of the College in various programmes and activities in urban and rural areas. These activities help in sensitizing and making the students aware of the various problems (legal or otherwise) faced by the marginalized and underprivileged sections of the society; hence, inculcating in them the spirit of service to the community.

**Working days/hours:** Wednesday and Saturday from 2.00 pm to 5.00 pm.

#### 17. TEACHING METHODOLOGY

The teaching methodology adopted at the College of law is intensive as well as extensive classroom teaching involving active participation of the students. Theoretical classroom teaching is supplemented by clinical legal work. It also includes preparation of project reports, project presentation, submission of assignments, seminars, moot courts, etc. The students are awarded for the best academic and professional performances. The achievements of our students have been outstanding, who have bagged top ten positions repeatedly in the entire university. We proudly place on record that during the last five year academic sessions we have produced Six gold medalists namely, **Jitender Kumar** (session 2007-2012), **Pooja Thakur** (session 2008-2013), **Sarita Paul** (Session 2011-2016), **Pooja Devi** (Session 2013-2016) and **Niyati Nagpal** (Session 2014-2019), **Anil Mankotia** (Session 2017-2020) in the H.P. University.

**“At the HIMCAPES’ College of Law we nurture future leaders and elite professionals for the legal world and beyond. Our mission statement explains how: Exceptional faculty, staff and students are committed to excellence in educating professionals, advancing legal scholarship, serving the public, and fostering justice. We aspire to prepare lawyers to serve their clients, the justice system, and the public with a high level of accomplishment and a commitment to the highest ideals of the legal profession.”**

### **18. PROMOTION RULES: ORDINANCE 12.8 (A) to 12.12 (A)**

Ordinance 12.8(A) A candidate is required to pass in all the Courses of B.A.LL.B. (Hons.) in each Semester under the Credit Based Semester System.

#### **Provided that:**

(i) A candidate who appears in the examination and fails to obtain pass marks/Grade in any course in the First Semester, may be permitted to proceed to the Second Semester but shall not be permitted to proceed from the Second to the Third Semester without appearing in the examination and having qualified 50% of the total number of courses prescribed for First and Second Semester taken together.

(ii) At the time of Third Semester examination the candidate may appear in the course in which he/she may have failed to obtain pass marks/Grade in the First Semester and also in all the courses prescribed for the Third Semester. But he shall not be permitted to proceed from the Third semester to the Fourth semester without appearing in the examination.

(iii) At the time of Fourth Semester examination a candidate may appear in the courses in which he/she may have failed to obtain Pass Marks/Grade in the Second Semester and also in all the courses prescribed for the Fourth Semester but he shall not be permitted to proceed from the Fourth Semester to the Fifth Semester without appearing in the examination and having qualified 50% of the courses of first to fourth semester taken together.

(iv) At the time of Fifth Semester examination a candidate may appear in the courses in which he/she may have failed to obtain Pass Marks/Grades in the Third Semester and also in all the courses prescribed for the Fifth Semester. But he/she shall not be permitted to proceed from the Fifth to the Sixth Semester without appearing in the examination.

(v) At the time of Sixth Semester examination a candidate may appear in the courses in which he/she may have failed to obtain Pass Marks/Grades in the Fourth Semester and also in all the courses prescribed for the Sixth Semester. But he/she shall not be permitted to proceed from the Sixth to Seventh Semester without appearing in the examination and having qualified 50% of the courses prescribed for the First to Sixth Semester taken together.

(vi) At the time of Seventh Semester examination a candidate may appear in the courses in which he/she may have failed to obtain pass marks/Grade in the Fifth Semester and also in all the courses prescribed for the Seventh Semester. But he shall not be permitted to proceed from the Seventh Semester to the Eighth Semester without appearing in the examination.

(vii) At the time of Eighth Semester examination a candidate may appear in the courses in which he/she may have failed to obtain pass marks/Grade in the Sixth Semester and also in all the courses prescribed for the Eighth Semester. But he/she shall not be permitted to proceed from the Eighth Semester to Ninth Semester without appearing in the examination and having qualified 50% of the courses prescribed for the Seventh and Eighth Semesters taken together and all the Courses from First to Sixth Semester.

(viii) At the time of the Ninth Semester examination a candidate may appear in the courses in which he/she may have failed to obtain pass marks/Grade in the Seventh Semester and also in all the courses prescribed for the Ninth Semester. But he/she shall not be permitted to proceed from the Ninth Semester to Tenth Semester without appearing in the examination.

(ix) At the time of Tenth Semester examination a candidate may appear in the courses in which he/she may

have failed to obtain pass marks in all courses of Seventh to Ninth and also in all the courses prescribed for the tenth Semester.

12.9(A)        *A candidate shall not be declared successful to pass the B.A.LL.B. (Hons) examination unless he obtains at least pass marks in all the courses prescribed for all the ten semesters including practical training courses.*

12.10(A)       *A candidate who is unable to pass the B.A.LL.B. (Hons) examination on account of his having obtained less than pass marks in any course or having been unsuccessful in the prescribed practical training courses, may re-appear in the corresponding semester examination of the following year in the course in which he may have failed to obtain pass marks or complete the practical training prescribed for the relevant semester which he could not successfully do earlier.*

12.11(A)       *A candidate who obtains pass marks in all the course prescribed for the first six semesters, shall be eligible for the award of Bachelor of Arts Degree in Law (Academic). A candidate who is unable to obtain this Degree on account of his having obtained less than the pass marks in any course, may re- appear in the corresponding semester examination of the following year in the course in which he failed to obtain pass marks earlier.*

12.12(A)       *A candidate who does not obtain the B.A. Degree in Law in five years or B.A.LL.B. (Hons) degree in eight years including the time allowed as late college student shall cease to be a candidate.*

Note: Subject to change by the H.P. University, Shimla-05 from time to time.

**19.     Dress Code**

All students of BA.LL. B (Hons.) Five Year Integrated Course and LLB 3Year Course shall observe the following dress code on all working days

Dress code	Boys	Girls
Summer	White Shirt, Black Trousers, Black Tie with insignia, Black Belt, Black Socks, Black Shoes	White Shirt, Black Trousers, Black Tie with insignia, Black Belt, Black Socks, Black Shoes
Winters	Black Blazers, Black cardigans	Black Blazers, Black cardigans

**20.     ATTENDANCE REQUIREMENTS**

Each student will have to attend minimum 75% lecture/tutorials/practical's. A student having less than 75% attendance will not be allowed to appear in the end semester examination.

Provided that Principal of the Institute may allow a student to appear in the examination on reasonable grounds, if such a student has attended at least 60% attendance in the individual subject and 66% in aggregate of all subjects. Such a student will apply for exemption in a prescribed form accompanied by clear reasons for absence to Principal of the institute.

## 21. CONDUCT AND DISCIPLINE OF STUDENTS IN THE INSTITUTE

- A. The students shall have to strictly follow the Time Table of the Institute.
- B. The student coming late or leaving the Institute before teaching hours shall be liable for indiscipline and shall be punished for his/her act of indiscipline under the Rules and Regulations of the University/Institute.
- C. All students will be expected to preserve the Institute's property. In case of damage, students will be liable to face disciplinary action in addition to recovery of the damage caused to the property.
- D. A Student involved in the violation of any of the rules and regulations of the Institute or in any way involved in any act of indiscipline may be placed on conduct probation by the Principal of the Institute. If a student, who has been on conduct probation on the previous occasion, commits an act of indiscipline, he/she shall be expelled from the Institute.
- E. There shall be no ragging in and outside the campus of the Institute and also on road/approaches leading to the Institute. Any student who aids or abets such an act shall be guilty of ragging and liable to be expelled from the Institute.
- F. If a student is found directly or indirectly indulging in ragging, the Principal, after enquiry, if satisfied, shall have power to expel the guilty student(s) from the Institute. Parent and student, both shall furnish affidavit to this effect.
- G. A student who is expelled from the Institute shall not be allowed to appear in any examination during the academic year in which he/she is expelled.
- H. Each case of the expulsion shall be reported to the Vice-Chancellor of the University immediately after the order is passed. A certificate signed by the Principal of the Institute to the effect that the student has been given adequate and reasonable opportunity to explain his/her position before the order was passed, shall accompany the report.
- I. The Principal shall have power under H.P. University First Ordinance, Vol. II, Chapter XLII, Ordinance 42.3 to impose a fine or other penalty in case he/she causes indiscipline in the Institute.
- J. If the student remains absent, without permission, for a consecutive period of seven or more days from the class of any subject then his/her name will be struck off from the rolls. Such student shall deposit a minimum **Rs.1000 for readmission** as soon as possible because the absent will be marked in the attendance registers and the same will be taken into consideration as absent for calculating the total attendance at the time of end of the semester.
- K. Any student found violating the Dress Code shall be liable to pay fine of Rs. 100/- at the first instance and on second time fine of Rs. 200/- will be imposed on him/her, if such repetition continues by any student a fine may be imposed upto Rs. 500/-.
- L. HIMCAPES College of Law is strictly a non-smoking zone and consumption of alcohol, tobacco, pan-masala, and drugs etc. is strictly prohibited. A student found violating these rules shall be punished with a minimum fine of Rs. 200 besides a disciplinary action.

M. Notwithstanding anything in these rules the students will have to abide by the provisions of the Himachal Pradesh University Act, Statutes, Ordinances, Rules and Regulations as may be framed and amended from time to time.

**22. ANTI-RAGGING COMMITTEE/ SQUAD**

1. Dr. Jaswant Singh	Principal	9459802801
2. Mrs. Suresh Kumari	Asstt. Professor	9418181366
3. Mrs. Ekta Sood	Asstt. Professor	7807917900
4. Mrs. Anshu Jaswal	Asstt. Professor	8628895455
5. Mrs. Indu Kumari	Asstt. Professor	9418773263

**23. COLLEGE MANAGEMENT COMMITTEE :**

The composition of the management of college of law shall be as under:

1. Chairman of the HIMCAPES
2. Vice-Chairman of the HIMCAPES
3. Honorary Secretary/ CEO of the HIMCAPES
4. Principal of the College of Law;
5. Two representatives of the teaching staff of the College of Law;
6. One representative of the non teaching employees of the College of Law;
7. One representative of the Director of Education not below the rank of the Principal;
8. Two nominees of the Himachal Pradesh University to be nominated by the Vice-Chancellor of HPU;
9. One Government Officer of the region concerned not below the rank of Sub-Divisional Magistrate;
10. Local member of the Legislative Assembly H.P. of the concerned constituency
11. One representative of the person who has donated a sum of Rs.1,00,000/- or above;
12. President of the Students Central Association of the College of Law, if any.

**24. STUDENTS' ADVISORY COMMITTEE**

The composition of the Students' Advisory Committee shall be as follows:-

- (1) Patron-in-Chief: Principal, HIMCAPES' College of Law.
- (2) Two teachers and one non-teaching employee to be nominated by the Principal.
- (3) Two members each from all the year such as 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> on the basis of their academic performance in examination such as 1<sup>st</sup> Topper and 2<sup>nd</sup> Topper.
- (4) Student advisory committee shall assist and help the authorities to redress the grievances of the students or submit any suggestion for the betterment of the institute and to organize extra-curricular activities such as Moot Court Competitions, Educational Tours, etc.

**25. VENUE FOR INTERVIEW/COUNSELING**

The interview/counseling shall be held at HIMCAPES' College of Law Badhera, Tehsil Haroli, Distt. Una H.P firstly on the date & time notified and/or informed by the college from time to time.



No separate information shall be sent to the candidates to this effect.

## **26. GENERAL PROVISIONS**

The students shall be bound by the provisions of the Himachal Pradesh University Act, Statutes, Ordinances, Rules and Regulations as may be framed or amended from time to time.

## **27. HOSTEL RULES**

1. Ragging is strictly prohibited in and outside the institute.
2. Rooms to the students will be issued by the warden.
3. No boarders is allowed to shift furniture from one room to another.
4. Boarders are responsible for cleanliness and good keep up of rooms. The rooms can be inspected by warden at any time.
5. Study time from 8:30 p.m. to 10.30 p.m. is compulsory for the students and would be inspected by the warden.
6. Any damage to room or furniture should be reported to warden immediately.
7. No boarder will remain absent from hostel without written permission of warden.
8. Every hosteller should make entry in the departure register before leaving the hostel.
9. All lights and fans must be switched off while leaving the room.
10. Boarders are not allowed to keep valuables, excessive cash and gold jewelry in the hostel.
11. No intoxicants/ alcoholic drinks are allowed in the hostel.
12. No one is allowed to use abusive language in the hostel.
13. Boarders are not allowed to conduct meetings/strikes in hostel. In case any boarder is found guilty, she/he will be expelled from college and hostel.
14. All boarders must be present for attendance at 7.30 pm.
15. No electric appliances such as heater, iron, TV, heat convector, electric rod are allowed in room, if found guilty, the concerned boarder will be fined.
16. Main gate will be locked at 9.00 p.m.

## **28. RULES FOR VISITORS**

1. A list of visitors with their photographs should be deposited by parents at the time of admission.
2. No male/female visitor is allowed in the room.
3. Visiting timing will be only on Saturday from 3.00pm to 5.00 pm and on Sunday from 10.00 a.m. to 5.00 p.m.
4. Visitors will make the entries in the visitor register and will take permission from the warden to meet the students in the visitors room only.
5. Only those visitors can visit, who are authorised by the parents.

## **29. RULES FOR SICK STUDENTS**

1. Sick boarder must inform the warden about the need of any special diet in advance.
2. Sick leave form can be obtained from the warden after explaining the sickness to the warden & sick leave form must be submitted to warden.

### **30. RULES FOR OUTING**

One Outing at every Sunday is allowed with the written consent of the parents.

### **31. RULES FOR MESS :**

1. Mess will be common and compulsory for all borders under the supervision of the warden.
2. Cooking is not allowed in hostel rooms.
3. All the meals should be taken in dining room at proper timing.
4. Room service is not allowed. No one is allowed to take any mess utensils or meals in her own utensils outside the dinning hall.
5. Food will be served from the serving window. No one is allowed to come in the kitchen area.
6. Wastage of food is not allowed.
7. Boarders are not allowed to create any kind of indiscipline in mess.

#### **IMPORTANT CONTACT NUMBERS**

**01975-282206**

Office	:	88947-79631
Principal	:	8219885829 9459802801
Chairman	:	94180-94368, 88947-79632
Other Nos.	:	98179-38904 (Whatsapp) 94590-04701 (Whatsapp)

**Principal**

**HIMCAPES' College of Law**

VPO Badhera, Tehsil Haroli, Distt. Una, H.P. Pin- 177209

*Although proper care & precautions has been taken while drafting the prospectus. However, any discrepancy find at later stage shall be subject to rectification/ correction as were the rules & regulations of HPU applicable on HIMCAPES college of law.*



# HIMCAPES' COLLEGE OF LAW

Badhera, Tehsil Haroli, Distt. Una (H.P)

(Affiliated to H.P. University and recognized by the Bar Council of India)

Admission form for B.A.LL.B. (Hons.) Five Years Integrated Degree Course/ LL.B.  
Three Years Degree Course for the Academic Session

**Note:** (Incomplete admission form in any respect shall be summarily rejected and no correspondence shall be made/entertained in this regard)

**Class Roll No** .....  
(to be assigned by the Office)

(To be filled in by the candidate in his/her handwriting)

1. Name of the candidate (in capital letters) .....

2. Father's Name (in capital letters) .....

3. Mother's Name (in capital letters) .....

4. Category of seat under which admission is being sought (please tick the category)  
(a) Subsidized ( ) (b) Non-subsidized ( )

5. Fee Receipt No. .... Rs. .... Dated .....

6. Sex (Male/female) .....

7. Mention the category (attach certificate, if required)  
(a) General ( ) (b) Scheduled Caste ( ) (c) Scheduled Tribe ( )

8. Are you orthopaedically handicapped? (Yes/No).....  
(Note : Please attach 40% disability certificate from Head of Department of Orthopaedics of a recognized Medical College in the State)

9. Nationality .....

10. Date of Birth ..... 11. Aadhaar No. ....

12. Address for Correspondence .....  
..... Pin Code .....

13. Permanent Address .....  
..... Pin Code .....

14. Mobile No. a) Candidate's .....  
b) Father's ..... c) Mother's.....

15. E-Mail a) Candidate's .....

16. Academic Qualifications (Attested copies of the certificates to be attached)
- Affix with gum  
attested latest  
passport size  
photograph
- | Exam.           | Subjects | Board/University | Roll No. | Year | Marks Obtained | Max. Marks | % age |
|-----------------|----------|------------------|----------|------|----------------|------------|-------|
| Matric          |          |                  |          |      |                |            |       |
| 10+2            |          |                  |          |      |                |            |       |
| Graduation      |          |                  |          |      |                |            |       |
| Post Graduation |          |                  |          |      |                |            |       |

17. Declaration by the Applicant

I declare that the entries made by me in this application form are correct to the best of my knowledge. I am conscious of the fact that if any of the entry(ies) is/are found to be incorrect, my admission is liable to be cancelled. I further solemnly affirm that I have gone through the Prospectus and shall abide by the Ordinances governing the admission to B.A.LL.B. (Hons.) Five Year integrated course/ LL.B. Degree Course, as the case may be, and rules and regulations of the University/ HIMCAPES' College of Law as amended and enforced from time to time. I am neither involved in any criminal case(s) nor any criminal case(s) is/are pending against me in any court of law. I have not been debarred, rusticated by any institution. If at any stage after my admission, it is discovered that I have made any false or incorrect statement or concealed any fact or used fraudulent means or such means have been used in my behalf for securing admission, I shall be liable to disciplinary action and cancellation of my admission. I also undertake that I shall not participate in ragging in and outside the campus of the college. I have also taken notice and understood that fee once deposited shall not be refunded as per clause 15(4) of the Prospectus.

Signature of the parents/ guardian

Signature of the applicant

Date:

Place:

List of documents to be attached:

- 1. Attested copy of Matriculation Certificate.
- 2. Attested copy of 10+2 Certificate.
- 3. Attested copy of B.A. or equivalent Certificate.
- 4. Attested copy of Date of Birth Certificate.
- 5. SC/ST Certificate (if applied under the category).
- 6. Migration certificate in original (if applicable).
- 7. School/College leaving - cum - character certificate (in original)
- 8. Attested copy of Bonafide Certificate
- 9. Copy of Aadhaar Card.

For office use

Signatures of :-

Admission Committee:-

- 1.
- 2.
- 3.

PRINCIPAL

Certificate of SC/ST/OBC

Annexure-A

(Required only from Scheduled Caste/Scheduled Tribe/OBC Candidates)

It is Certified that Mr/Ms .....  
Son/daughter of Sh.....  
resident of Village .....P/O .....  
Tehsil ..... District .....  
of Himachal Pradesh State belongs to.....which is recognized as a  
.....  
..... and his/her family ordinarily reside in .....  
of District ..... of the State of Himachal Pradesh.

As reported by Patwari ( Patwar Circle).....

Date:.....

Executive Magistrate

Place.....

Bonafide Certificate

Annexure-B

It is certified that Mr./Ms.....  
Son/daughter of Sh..... resident  
of.....  
.....is a Bonafide Himachali

having his/her Permanent Home in Himachal Pradesh

OR

- i) Residing in Himachal Pradesh for a period of 20 years or more.
- ii) Having Permanent Home in Himachal Pradesh but living outside H.P. on account of his/her occupation.
- iii) A Govt. employee residing in H.P. for a period of 20 years or more.
- iv) By Birth.

As reported by Patwari (Patwar Circle) .....

Date:.....

Place.....

Signature of Applicant

Executive Magistrate



## **NO OBJECTION CERTIFICATE**

Annexure-C

It is certified that Mr/Ms .....  
resident of .....  
.....  
.....  
is an employee of .....  
Department/Organisation ..... and  
he/she is presently holding the post of .....  
..... He/She has been working in this Department since .....till date.  
This is to certify that we have no objection to Mr./Ms. .... applying for  
..... course in HIMCAPES' College of Law. In the event of his/her  
selection for the said course. Mr./Ms. .... shall be relieved from his/her duties as  
per the Academic Schedule of the College/H.P.U. Shimla.

Date:.....

Signature of Office

Place.....

Official Seal

Attach Following :

1. Details of the Department/Organisation/Business Concern.
2. Address proof with Tel./Mob. Number.
3. RC in case of a company/organisation/society/business concern.
4. Aadhaar /PAN card of employee in case of an organisation / business concern other than government offices.

**AFFIDAVIT BY THE STUDENT**  
**(ON Rs. 10/- STAMP PAPER)**

I....., S/o or D/o or W/o Sh. ....  
Resident of .....  
.....do  
hereby solemnly affirm and declare as under :

- 1. That I am a student of B.A.L.L.B. (Hons.)/LL. B. (3years) .....  
Semester in the ..... (Institute/Colleges)  
at.....
- 2. That I have gone through and understood the .....  
.....(Institute/College) Regulations/  
Directive for Banning Ragging and Anti-Ragging Measures for Curbing the menace of  
Ragging, to be followed by all the students of the University/Institute/ College.
- 3. I hereby solemnly affirm that
  - (a) I will not indulge or involve myself in any behavior or act that may come under the  
definition of ragging.
  - (b) I will not participate in or abet or propagate ragging in any form,
  - (c) I will not hurt anyone physically or psychologically or cause any other harm.
  - (d) I have fully understood that if found indulging or guilty of any aspect of ragging within  
or outside the university Campus, I may be punished as per the provisions of the  
Regulations/ Directive mentioned above and/ or as per the law in force and for which I will  
be solely responsible and shall not claim any compensation whatsoever from the  
University or his office bearers.

Deponent

I, the above named deponent, do hereby further declare and affirm that the contents of  
above affidavit of mine contained in para 1 to 3 are true and correct to the best of my  
knowledge and personal belief and nothing material has been concealed therefrom.

Signed and verified on this ..... day of ..... 201..... at  
.....

**Deponent**

Note : 1. Name entered in this form should tally exactly with the entered in the Matriculation or equivalent Examination Certificate or in the Migration Certificate issued by the other University/ Board.  
2. Registration alone does not entitle a candidate to appear at a University Examination.

Price Rs. 5/-  
(Rupees Five Only)

Himachal Pradesh University, Shimla -5

Form of application for Registration as student of the University  
(All entries should be filled in by the candidate)

To  
The A.R. (RME)  
Himachal Pradesh University, Shimla - 171005

Sir,  
I request permission to be registered as a student of the University and submit the following statement duly filled in :-

Note : PLEASE ENCLOSE SELF ADDRESSED ENVELOPE WITH THIS FORM.

- 1. Name of the Student .....  
(in block letters)
- 2. Name of the father .....  
(in block letters)
- 3. Date of birth of student .....
- 4. Exam. passed qualifying for entry into the University of University/Board  
Year of passing the exam ..... and Roll No. ....
- 5. College Institution joined Regular/Private.....
- 6. Date of Joining .....
- 7. Capacity if appearing as a private candidate tick (✓ ) SC/ST/Service (Copy attached)
- 8. At the time of Migration, Original Registration Card be supplied.

Yours faithfully

Signature of Student  
UG/OT/MIL Class..... Year/ Session  
PG Class with Subject ..... Year/ Session

Permanent Address :  
.....  
.....  
Address for Correspondence :  
.....  
.....

CERTIFICATE

I Certify that the above named candidate is not registered in Himachal Pradesh University earlier and has filled the form himself/herself and I believe the sub-joined account to be true. The fee of Rs. ....  
(alongwith original Migration Certificate in case of candidates migrating from some other University/ Board forwarded herewith)

Name .....  
Date ..... Designation .....  
(For office use only)  
Fees Rs..... (Rupees ..... ) received and entered against  
No. ....

Finance Officer

Registration No .....

Note : i) Form may please be submitted after proper Attestation as mentioned overleaf at S.No. 9  
ii) Incomplete form will not be entertained.

**Contd. from previous page :**

- Note :
3. No Candidate shall be registered as student of Himachal Pradesh University, unless he/she produces a Migration Certificate with this application if he/she is and immigrant from some other University /Board etc. He/She is also required to deposit a migration fee of Rs. 50/- in addition to Registration fee, i.e. in total Rs. 80/- only.
  4. A Student seeking registration shall be required to pay the Registration fee of Rs. 30/-
  5. Attested copies of Matric & +2 are required to for seeking enrolment in BA - I.
  6. An attested copy of Matric for Prabhakar is required.
  7. Self addressed copy of may also be enclosed.
  8. A fee of Rs. 20/- is charged for a duplicate Registration Card.
  9. Attesting Authorities :
    - i) Director Correspondence Course, Shimla H.P. in case of Students of Correspondence Courses.
    - ii) Head of the Department or Principal of the affiliated College concerned in case of regular students.
    - iii) Principal of an affiliated College, Commanding Officer, D.E.O. or Magistrate 1st Class in case of Private Students.

For Office use only

Date of Migration to another Institute affiliated to the University and the name of the Institution ..... Date ..... A.R.

Date of Migration to another University and the name of the University ..... Certificate No. .... Date ..... A.R. ....

Date of Re-joining of the University together with the Institution joining..... Certificate No. .... Date ..... A.R. ....

[illegible]



# HIMCAPES' COLLEGE OF LAW

Badhera, Tehsil Haroli, Distt. Una (H.P)

(Affiliated to H.P. University and recognized by the Bar Council of India)

Admission form for B.A.LL.B. (Hons.) Five Years Integrated Degree Course/ LL.B.  
Three Years Degree Course for the Academic Session

**Note:** (Incomplete admission form in any respect shall be summarily rejected and no correspondence shall be made/entertained in this regard)

**Class Roll No** .....  
(to be assigned by the Office)

(To be filled in by the candidate in his/her handwriting)

1. Name of the candidate (in capital letters) .....

2. Father's Name (in capital letters) .....

3. Mother's Name (in capital letters) .....

4. Category of seat under which admission is being sought (please tick the category)  
(a) Subsidized ( ) (b) Non-subsidized ( )

5. Fee Receipt No. .... Rs. .... Dated .....

6. Sex (Male/female) .....

7. Mention the category (attach certificate, if required)  
(a) General ( ) (b) Scheduled Caste ( ) (c) Scheduled Tribe ( )

8. Are you orthopaedically handicapped? (Yes/No).....  
(Note : Please attach 40% disability certificate from Head of Department of Orthopaedics of a recognized Medical College in the State)

9. Nationality .....

10. Date of Birth ..... 11. Aadhaar No. ....

12. Address for Correspondence .....  
..... Pin Code .....

13. Permanent Address .....  
..... Pin Code .....

14. Mobile No. a) Candidate's .....  
b) Father's ..... c) Mother's.....

15. E-Mail a) Candidate's .....

16. Academic Qualifications (Attested copies of the certificates to be attached)
- Affix with gum  
attested latest  
passport size  
photograph
- | Exam.           | Subjects | Board/University | Roll No. | Year | Marks Obtained | Max. Marks | % age |
|-----------------|----------|------------------|----------|------|----------------|------------|-------|
| Matric          |          |                  |          |      |                |            |       |
| 10+2            |          |                  |          |      |                |            |       |
| Graduation      |          |                  |          |      |                |            |       |
| Post Graduation |          |                  |          |      |                |            |       |



**17. Declaration by the Applicant**

I declare that the entries made by me in this application form are correct to the best of my knowledge. I am conscious of the fact that if any of the entry(ies) is/are found to be incorrect, my admission is liable to be cancelled. I further solemnly affirm that I have gone through the Prospectus and shall abide by the Ordinances governing the admission to B.A.LL.B. (Hons.) Five Year integrated course/ LL.B. Degree Course, as the case may be, and rules and regulations of the University/ HIMCAPES' College of Law as amended and enforced from time to time. I am neither involved in any criminal case(s) nor any criminal case(s) is/are pending against me in any court of law. I have not been debarred, rusticated by any institution. If at any stage after my admission, it is discovered that I have made any false or incorrect statement or concealed any fact or used fraudulent means or such means have been used in my behalf for securing admission, I shall be liable to disciplinary action and cancellation of my admission. I also undertake that I shall not participate in ragging in and outside the campus of the college. I have also taken notice and understood that fee once deposited shall not be refunded as per clause 15(4) of the Prospectus.

**Signature of the parents/ guardian**

**Signature of the applicant**

Date:

Place:

**List of documents to be attached:**

- 1. Attested copy of Matriculation Certificate.
- 2. Attested copy of 10+2 Certificate.
- 3. Attested copy of B.A. or equivalent Certificate.
- 4. Attested copy of Date of Birth Certificate.
- 5. SC/ST Certificate (if applied under the category).
- 6. Migration certificate in original (if applicable).
- 7. School/College leaving - cum - character certificate (in original)
- 8. Attested copy of Bonafide Certificate
- 9. Copy of Aadhaar Card.

**For office use**

Signatures of :-

Admission Committee:-

- 1.
- 2.
- 3.

**PRINCIPAL**

**HIMACHAL PRADESH  
PRIVATE EDUCATIONAL INSTITUTIONS REGULATORY  
COMMISSION**

**HAPPY NEST BUILDING, KAGNADAR, BELOW BCS, SHIMLA-9**

**Phone No. +91-177-2673665, 267344  
Fax-+91-177-2673644 Email- sect-perc-hp@nic.in**

**NOTICE**

It is mandatory under the **HIMACHAL PRADESH PRIVATE EDUCATIONAL INSTITUTIONS (REGULATORY COMMISSION) ACT, 2010** that all the private higher educational institutions including universities & colleges in the State shall offer approved courses, make admissions on the merit, charge fees as approved by the State Govt. , Conduct fair examination/evaluation and adhere to the relevant regulatory body norms regarding faculty and infrastructure.

Any violation of the noms by the private educational Institutions will attract penal provisious under section 11 of the Act *ibid*.

For grievances/complaints concerning any academic or administrative lapse(S), such as overcharging of fees, admission in contravention of norms, malpractices in teaching and examinations, and deficiencies in faculty and infrastructure please contact the secretary/public Goid officer HP PERT at the above address through email/fax/by post along with relevant supporting documents, if any, for taking necessary action.

Helpline No.	0177-2673664
Email	secy-perc-hp@nic.in; regulation-perc-hp@nic.in
Tele Fax	0177-2673663

**BY ORDER  
CHAIRMAN**

**“You go to law school because a law degree is  
one of the most powerful weapons on Earth  
because it gives you the power to right a wrong and who else  
but a lawyer can look at an injustice  
and do some-thing about it.”**



## **HIMCAPES' COLLEGE OF LAW**

**BADHERA, TEH. HAROLI, DISTT. UNA (H.P.)**

**Contact No.: 88947-79631/34, Ph. : 01975-282206  
82198-85829, 94590-04701, 98179-38904, 94180-94368**

**Website: [www.himacpes.org](http://www.himacpes.org)  
email : [himcapes@gmail.com](mailto:himcapes@gmail.com)**

**Price :**

**At Counter : Rs. 500.00**

**By Post : Rs. 550.00**