

Sr. No.:



PROSPECTUS



HIMCAPES' COLLEGE OF LAW

Title-1



Vision

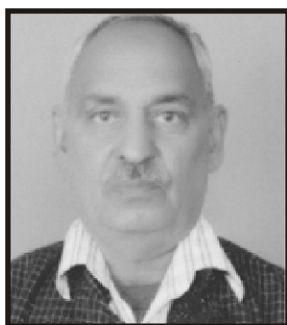
A Law College dedicated to advancing human dignity, social welfare and justice through knowledge of law and promoting excellence in education for a vibrant and inclusive society through knowledge, creation and dissemination.

Mission

The mission of the HIMCAPES' College of Law is to achieve excellence in educating professionals, advancing legal scholarship, serving the public and fostering justice. We aspire to prepare lawyers to serve their clients, the justice system and the public with a high level of accomplishment and a commitment to the highest ideals of the legal profession. We strive to provide students with a well-rounded legal education. Our goal is for our graduates to possess the core competencies essential to embark on the practice of law.

AIMS & OBJECTIVES

- ❖ To come up as a centre of excellence in the field of legal education by adopting modern techniques of teaching & training.
- ❖ To impart high quality legal education and professional training leading to B.A.LL.B. (Hons.) degree and LL.B. degree courses.
- ❖ To produce law graduates capable of pursuing a career at bar, teaching, competing for judicial services, civil services or for placement in the multi-national corporations.
- ❖ To enhance reading and learning capabilities among the faculty and students and inculcate sense of lifelong learning .
- ❖ To promote academic excellence, discipline, personal character, high sense of ethical and moral values, spirit of national integration and a sense of responsibility in the students to serve the society.
- ❖ To advance and disseminate learning and knowledge of law & legal process.



FROM THE DESK OF CHAIRMAN

It is indeed a matter of pleasure and privilege to welcome you all to the family of HIMCAPES. Legal profession has always been considered all over the world as a very honorable, prestigious and proud profession. A lawyer has an important and dignified place in the society and he is respected by one and all because of the fact that he carried on a most intellectual profession and what is more he fights for justice. Lawyers have been in the forefront generations in every aspect of social and political development in every country. Most of the politicians of the world are and were lawyers and therefore lawyers can truly be regarded as maker of history.

Legitimate aim of legal education is to seek to promote the major values of democratic society and to reduce the number of immoral things. Therefore, it has been our endeavor at HIMCAPES to impart value based legal education with commitment to serve the society. Since its inception, the HIMCAPES has been maintaining higher standard of legal education and I feel very proud to announce that almost every year our students have secured top university ranks. The credit also goes to the collective efforts of dedicated band of experienced and trained teachers who not only helped in nurturing the talents of the students but also created innovative programmes to cater the needs of the students to build their professional and personal life.

As chairman, I am proud to lead an institute which is not only rich and strong in its foundation but strived its best to promote education with values. Our aim is to inspire students to learn and understand "*Dharam sarvampratishitam*" (Law is supreme and not the Learners). We strive for society that is "*Dharmo rakshati rakshitaha*" (If we protect the law, the Law shall protect us). And in this era of complex modern society, this aim is possible only through legal education which can serve as a guiding light helping us to classify our thoughts and vision. Keeping this goal in mind, we impart a specialised training to our students through highly qualified and competent faculty.

(Des Raj Rana)

Mrs. Pooja Bali (Principal)

Principal

LL.M., Ph.D.

01 Book Published

01 Book Chaptered

17 Research Paper Published

07 Paper Presented in International/National/Seminar

13 Participated in International/National Workshops and symposium

22 Participated in International/National Webinars.

03 Faculty Development Programs



MESSAGE

"Success is a road, a journey and not the destination. A number of small tasks can bring it big success."

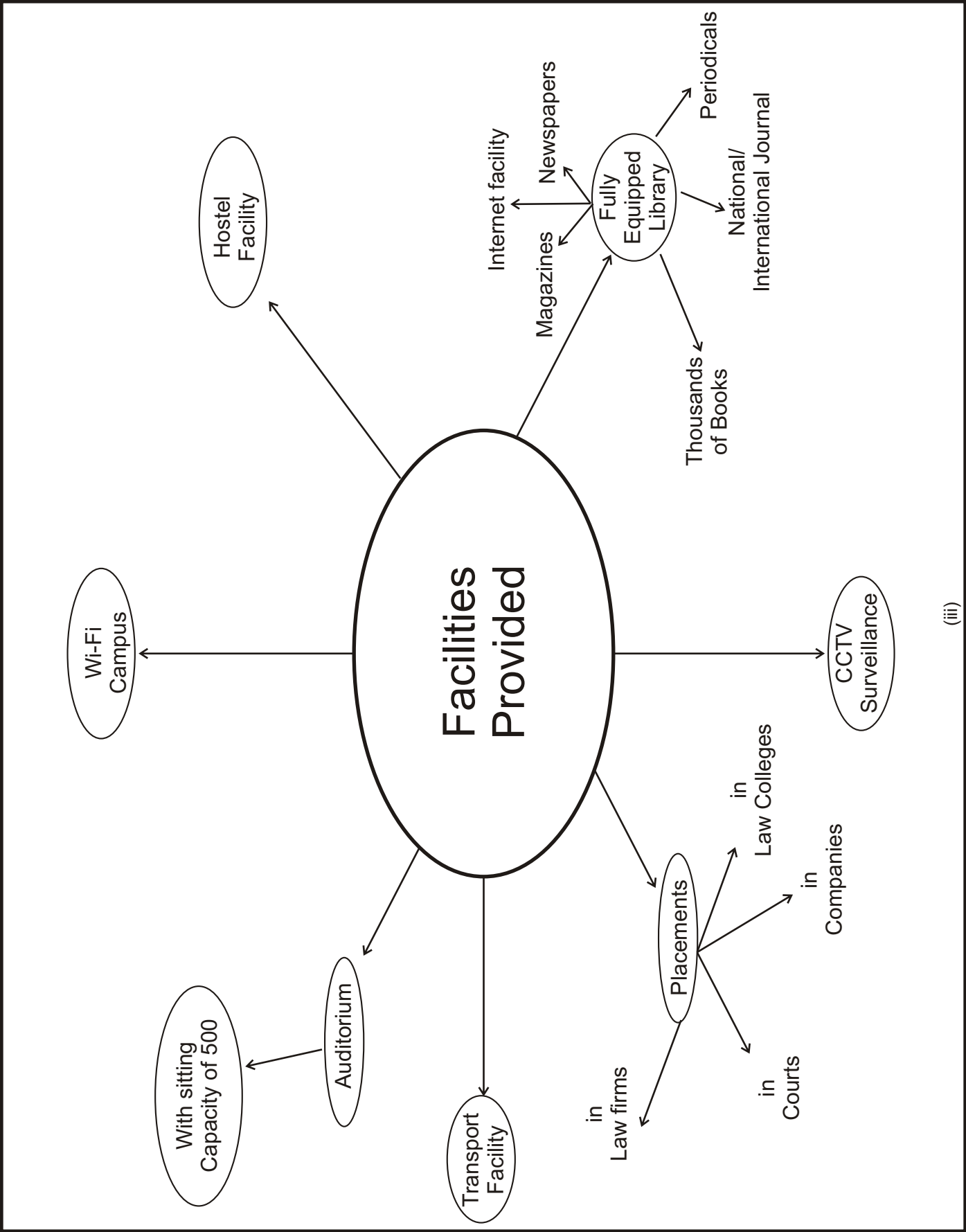
It is an occasion of immense pleasure as well as enormous responsibility at the same time for me to write this message, because, we aim to build leaders who shall stand for social, political, economic and for justice in any other form. We at HIMCAPES are tirelessly making efforts and improvements in all spheres of academics.

We endeavour to impart legal knowledge and awareness in such a way that it should prepare professionally competent lawyers, able administrators, researchers, judicial officers, the best in law fraternity, decked with best quality education and training.

At HIMCAPES our faculty, law experts, staff, students and the alumni are committed to the Institute's core values and guiding principles and therefore, everyone is putting their best and genuine efforts and consistent hard-work to groom and create a club of legal professional who are legally sound, technically perfect, humane and are conscious of prevailing social conditions. We ensure to develop their analytical mind to bridge the gap between the theory and practical application. We uphold integrity, credibility and commitment in our dealings.

I sincerely wish you all the best, and hope you forge a lifelong association with the HIMCAPES family.

I am fully confident that the faith our students repose in us will not be a misplaced one, but will define us !



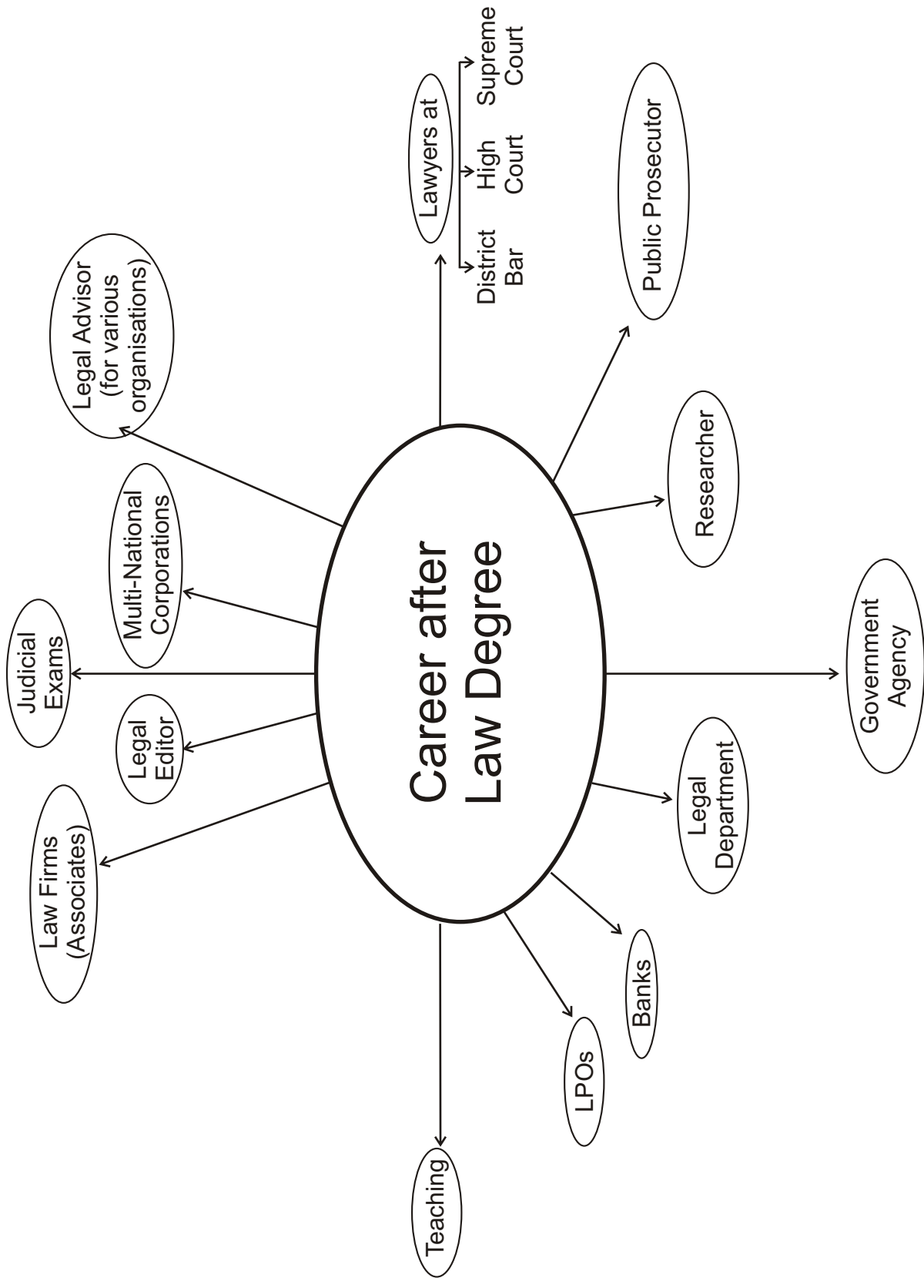
Ragging is banned in the institution and anyone indulging in ragging is likely to be punished as per law

Contact the following committee for any complaint regarding ragging

ANTI-RAGGING COMMITTEE

Sr. No.	Name of Committee Member	Designation	Status in the Committee	Mobile No.
1.	Mrs. Pooja Bali	Principal	Chairperson	9878713460
2.	Mrs. Suresh Kumari	Asstt. Prof.	Member	9418181366
3.	Sh. Ravinder Singh	Assistant	Member	9817938904
4.	Ms. Sunita Beetan	Student	Member	9805244797
5.	Ms. Veena	Student	Member	7560064619
6.	Ms. Neelam	Student	Member	9988832385
7.	Mr. Vikas Verma	Student	Member	9855559990

PRINCIPAL



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SEXUAL HARASSMENT COMMITTEE

**Contact the following committee
for any complaint regarding Sexual Harassment**

Sr. No.	Name of Committee Member	Designation	Status in the Committee	Mobile No.
1.	Mrs. Pooja Bali (Principal)	Principal	Chairperson	9878173460
2.	Mrs. Suresh Kumari [Asstt. Prof. (Law)]	Asstt. Prof.	Vice-Chariperson	9418181366
3.	Mrs. Kulvinder Kaur [Asstt. Prof. (Law)]	Asstt. Prof.	Member	9418115957
4.	Mrs. Sandeep Kumari [Asstt. Prof. (Law)]	Asstt. Prof.	Member	7018643510
5.	Mrs. Anshu [Asstt. Prof. (Law)]	Asstt. Prof.	Member	8628895455

PRINCIPAL

1. INTRODUCTION

The HIMCAPES' College of Law is an exciting new development in the field of legal education in the State of H.P. In a short span of time Period, the college has made an institution with a distinguished reputation for itself by earning laurels with excellent performance of its students in examinations conducted by the HP University. The college is located in Una District of Himachal Pradesh. With sprawling campus, HIMCAPES is gorgeously positioned at a hilltop presenting a picturesque view for all. Backed by young and dynamic faculty, excellent academic and co-curricular facilities, HIMCAPES boasts of an educational environment with a high quality learning experience.

“We believe legal education is not merely confined to class room teaching. We ensure to provide multidimensional learning experiences which integrate rigorous academic, applied, practical and cross-disciplinary perspectives to ensure a deep understanding of law in all its contexts. We provide academic environment which stimulates out of box thinking among our students.”

Started under the aegis of the H.P. State Co-operative Advancement of Professional Education Society, the HIMCAPES' College of Law is a self financing professional college affiliated to H.P. University and recognized by the Bar Council of India. The University and the Bar Council of India have allotted 80 seats per annum for B. A. LL.B. (Hons.) five years integrated degree course and 60 seats for LL.B. three years degree course.

2. LOCATION

The HIMCAPES' College of Law is located at Badhera, Tehsil Haroli, District Una, H.P. It is approximately 11 kms. from main Bus-Stand, Una on Una- Haroli road. The College of Law is well-connected with the road having adequate transport facility in the area. Public transport facility is available from 6.00 a.m. to 9 p.m. The railway station Una is situating at a distance of 12 kms. with computerized reservation facility to entire country.

3. THE CAMPUS

It is natural for students to expect a bewitching environment and a sprawling campus for institutions claiming to demonstrate excellence in academic pursuits. The HICAPES has developed a sprawling campus spreading over 70 kanals at Badhera by using state of the art technology. The environment here is calm and ideal for studying. The buildings of College of Law have been set up on a hilltop with large landscape and greenery all around. HIMCAPES fully believes that "Cleanliness is a stepping stone to success. Therefore HIMCAPES firmly supports & work on 'Swachh Bharat Abhiyan' which is a clean India Campaign run by the Govt. of India to achieve the goal of cleanliness and hygiene.

"Look around, walk around, breath clean air & don't litter the ground" .

4. **SIGNIFICANCE OF STUDY OF LAW**

In a democratic welfare society, the significance of legal education cannot be overemphasised. In a democracy where essence of civil society is rule of law, law defends and promotes individual, the individual being the unit of society, social welfare is merely a shorthand description of the welfare of the individuals who constitute the society. In such a society, law serves as an instrument to achieve socio-economic development. Today, law is viewed not merely as an instrument of social control but also as an instrument of social change. Lawyers have been characterised as social engineers. Like liberal education, legal education presupposes to serve the society by imparting law student general and cultural education making them disciplined law abiding citizens. Such education will instill into the students the significance and relevance of democratic culture. As a professional education, legal education equips law students for playing different roles in society and discharging various law jobs, the range and scope of which are always expanding in the modern democratic society. Accordingly, it is realized in modern India that legal education ought to have breadth, depth and wide perspective.

" The Study of law should enrich the rest of your life and the lives of those you touch. The HIMCAPES ' College of Law, prepares students for a lifetime of legal excellence and leadership."

5. **COURSES OFFERED**

Courses	Duration	Affiliation/ Recognition	Minimum Qualification
B.A.LL.B. (Hons.)	5 Years	H.P.U. Shimla	10+2 (Any Stream)
LL.B.	3 Years	H.P.U. Shimla	Graduation (Any Stream)

6. **ADMISSION SCHEDULE**

The admission schedule for B.A. LL.B. (Hons.) five years and LL.B Three years degree course viz. last date for receipt and Application Form and date(s) of interview or counseling shall be that as may be specified or notified by the H.P. university.

- Note:** 1. *The candidates interested to seek admission to B.A.LL.B. (Hons.) Five years integrated degree course/ LL.B. Three Years Degree Course shall be required to fill up the Admission Form appended to this Prospectus and submit the same to the Principal, HIMCAPES' College of Law.*
2. *On the date of counseling, candidates shall appear before the interview/ admission committee along with original certificates of Matriculation, character issued by the school or college last attended and 10+2 or graduation or equivalent exams, as the case may be. The candidates belonging to SC/ST category shall bring a certificate to this effect issued by a competent authority.*
- *Interview/ counseling shall be held at the college campus.*

7. PROCEDURE FOR SEEKING ADMISSION

1. Admission to the course shall be made strictly on the basis of academic merit of a candidate, based on marks obtained by him in 10+2 for his consideration to B.A. LL. B. (Hons.) degree course and in graduation or equivalent examination for LL.B. three years degree course.
2. The first merit list in respect of each course shall be prepared and displayed after conducting interview or counseling. The final list of merit shall be displayed on the notice board of HIMCAPES after second counseling.
3. The candidates seeking admission to any of the course shall be required to fill in an admission form appended to this prospectus and submit the same along with attested copies of the certificates of matriculation examination, the proof of date of birth, 10+2 examination or graduation or equivalent examination to the Principal, HIMCAPES' College of Law on or before the last date declared by H.P.U. The selected candidates shall be required to pay the tuition fee, admission fee and university charges on the spot as per fee structure of the college on the date of interview/ counseling, failing which his/her right to admission shall stand cancelled and the seat will be allotted to the next candidate in order of merit.
4. The fee once deposited shall not be refunded under any circumstances.
5. The last date of admission with the special permission of the Vice-Chancellor of the H.P. University shall be (as specified /declared by V.C.)

8. BASIS OF ADMISSION

- (a) The admission to the B.A. LL.B. (Hons.) five years Integrated degree course shall be made on the basis of Academic Merit. Candidates who have passed 10+2 or an equivalent examination securing minimum 50% marks (45% in case of SC/ST) in aggregate of total marks from any university or Board or Council recognized by Law in India shall be eligible to apply for admission. Candidates awaiting result of 10+2 may also apply. However, they will have to produce original pass certificates of 10+2 at the time of interview/ counseling.
- (b) The admission to the LL.B. three year degree course shall be made on the basis of academic merit. Candidates who have passed graduation/ degree examination or an equivalent examination securing minimum 45% marks (40% in cause of SC/ST) in aggregate of total marks from any University recognized by law in India shall be eligible to apply for admission. Candidate awaiting results of degree examination or equivalent may also apply.

9. INTAKE AND RESERVATION

The reservation for admission shall be as under:-

- (1) 75% seats shall be reserved for those candidates who have passed their qualifying examination from any of the recognized schools/ colleges located in the State of Himachal Pradesh. The remaining 25% seats shall be open for all.
- (2) 15% seats shall be reserved for candidates belonging to Scheduled Castes of Himachal Pradesh.
- (3) 7.5% seats shall be reserved for candidates belonging to Scheduled Tribes of the State of Himachal Pradesh.

(4) 3% of seats shall be reserved for orthopaedically handicapped candidates of Himachal Pradesh with 40% disability to be certified by the Head, Department of Orthopaedics of a recognized Medical College in the State.

10. SEATS & DISTRIBUTION

(A) B.A.LL.B (Hons.) 5 year Integrated degree course

1. Number of Subsidized seats	=	50
2. Number of Non-subsidized seats	=	30

Total	=	80
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(B) LL.B 3 year Degree Course

1. Number of Subsidized seats	=	40
2. Number of Non-subsidized seats	=	20

Total	=	60
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***N.B. :** The management of HIMCAPES' College of Law may, at its discretion, convert any or all its non-subsidized seats into subsidized seats.*

11. AGE

- A) A candidate seeking admission to the B.A.LL.B (Hons.) five year Degree Course should not have completed 20 years of age in respect of general category and 22 years of age in respect of candidate belonging to SC/ST category as on 1st July on the year of admission and 5% seats are reserved for physically handicapped candidates.
- B) A candidate seeking admission to the LL.B. three years course should not have completed the age of 26 years as on the 1st July on the year of admission. In service candidates (Govt. & Pvt.) shall also be eligible to apply for LL.B. degree course subject to the production of NOC from their employer/deptt. only subject to the satisfaction of Principal/Management of HIMCAPES. There shall be no age bar for in-service candidates.
- C) The Vice-Chancellor of the H.P. University has the power to allow age relaxation for a maximum period of six months.

12. RESOLVING A TIE

In case of a tie between the candidates for admission, the matter shall be resolved as per the procedure and norms applicable in H.P. University for such matter.

13. ROASTER FOR ADMISSION AND RESERVATION

The HIMCAPES' College of Law follows the same reservation criterion and roaster for admission of students in degree course as is followed by the H.P. University.

14. FEE STRUCTURE

The fee structure for HIMCAPES' College of Law for the Academic Session is as under:-

A) B.A.LL.B (Hons.)

Fee/ Charges	Subsidized seats	Non-subsidized seats
(a) Tuition Fee	Rs. 30,000/- PA	40,000/-PA
(b) Admission fee	Rs. 1000/- PA	1000/-PA
(c) Other charges:		
(i) Library Security(refundable)	Rs. 3000/-	3000/-
(ii) Examination fee	Rs. 2000/-	2000/-
(iii) Campus Development fund	Rs. 1000/-	1000/-
(iv) Practical fee	Rs. 1000/-	1000/-
(v) Moot court fee	Rs. 1000/-	1000/-
vi) Registration fee	Rs. 1000/-	1000/-
vii) Computer & Internet feed	Rs. 600/-	600/-
viii) Reading material fee	Rs. 300/-	300/-
ix) Electricity Charges	Rs. 300/-	300/-
x) Library Identity Card fee	Rs. 300/-	300/-
xi) Extention Lecture fee	Rs. 300/-	300/-
(d) H.P. University charges	Rs. 1500/-	1500/-
Grand Total	Rs. 43,300/-	53,300/-

B) LL.B. (Three Years Degree Course)

Fee/ Charges	Subsidized seats	Non-subsidized seats
(a) Tuition Fee	Rs. 17,000/- PA	23,000/-PA
(b) Admission fee	Rs. 1000/- PA	1000/-PA
(c) Other charges:		
(i) Library Security(refundable)	Rs. 3000/-	3000/-
(ii) Examination fee	Rs. 2000/-	2000/-
(iii) Campus Development fund	Rs. 1000/-	1000/-
(iv) Practical fee	Rs. 1000/-	1000/-
(v) Moot court fee	Rs. 1000/-	1000/-
vi) Registration fee	Rs. 2000/-	2000/-
vii) Computer & Internet feed	Rs. 600/-	600/-
viii) Reading material fee	Rs. 300/-	300/-
ix) Electricity Charges	Rs. 300/-	300/-
x) Library Identity Card fee	Rs. 300/-	300/-
xi) Extention Lecture fee	Rs. 300/-	300/-
(d) H.P. University charges	Rs. 2500/-	2500/-
Grand Total	Rs. 32,300/-	38,300/-

15. MODE & SCHEDULE OF PAYMENT OF FEE & OTHER CHARGES

The selected candidates shall be required to deposit the tuition as well as admission fee along with university charges in cash on the same day i.e. on the date of interview or counseling. Failing which his/her right to admission shall stand cancelled and the seat will be allotted to the next eligible candidate. As regards payment of other charges, the same shall be paid by the student on or before date mentioned by the College. A late fee fine of Rs. 50/- per day shall be charged in case the student fails to deposit the requisite fee on or before the specified date. It should be noted carefully that a student will not be allowed to sit in the semester examination if he fails to pay the requisite fee or clear other dues within the specified period.

**Students availing hostel facility shall have to pay hostel charges separately in addition to above charges.*

"The College of law endeavours to impart legal literacy among the masses through organizing legal aid camps besides inculcating a sense of discipline, personal character, responsibility, ethical and moral values and a spirit of national integration in the students to serve the country."

16. SCHEME OF THE COURSE

A) B.A. LL.B. (Hons.) five years integrated degree course shall have papers spreading over ten semesters. Each paper carries 100 marks, out of which 70 marks are assigned for theory paper and the remaining 30 marks are allocated for internal assessment i.e. mid-semester examination, home assignments, Moot Court presentation, attendance and viva.

B) LL.B. three years degree course shall have papers spreading over six semesters. Each paper carries 100 marks, out of which 80 marks are assigned for theory paper and remaining 20 marks for internal assessment.

"In order to enable students to comprehend the practical aspects of law, regular visits to Supreme Court, High Court, Consumer Forums, Labour and Revenue Courts, Lok Adalats, etc. has been made an essential part of day-to-day curriculum."

17. DISCIPLINE OF STUDY

A) The semester-wise course structure for the B.A.LL.B (Hons.) degree programme shall be as under:-

Course No.	Title of Subject
1 st Semester	
101	English-I
102	History-I
103	Sociology-I
104	Political Science -I
105	Law ofTorts, Motor Vehicle Act, 1998 and Consumer Protection Act, 1986
106	Family Law -1

2nd Semester	
201	English -II
202	History-II
203	Sociology-II
204	Political Science-II
205	Law of Crimes-I
206	Family Law-II
3rd Semester	
301	History -III (Legal and constitutional History of India)
302	Economics-I
303	Sociology-III
304	Constitutional Law I
305	Law of contract-I
306	Environmental Law
4th Semester	
401	English-III (Legal Language)
402	Economics-II
403	Political Science-II
404	Law of Contract-II
405	Jurisprudence
406	Constitutional Law-II
5th Semester	
501	Public Administration-I
502	Psychology-I
503	Economics-III
504	Business Law
505	Law of Crime-II
506	Company Law
6th Semester	
601	Public Administration-II
602	Psychology-II
603	Civil Procedure Code and Limitation Act
604	Law of Evidence
605	Public International Law
606	Administration law and RTI

7th Semester		
701		Journalism and Mass Communication-I
702		Labour and Industrial Laws-I
703		Cyber Law
704		Alternative Dispute Resolution ADR(Practical-I)
705	a)	International Humanitarian Law and Refugee Law
	b)	International Criminal Law and ICC
	c)	International Labour Organisations and Labour Laws
706	a)	Women and Law
	b)	Election Law
8th Semester		
801		Journalism and Mass Communication-II
802		Interpretation of Statutes
803		Labour Law and Industrial Law-II
804		Professional Ethics and Professional Accounting System (Partical-II)
805	a)	Intellectual Property Rights
	b)	Comparative Law
806	a)	Criminology
	b)	Socio-Economic Offences
9th Semester		
901		Media & Laws
902		Property Law and Indian Easement Act, 1882
903		Drafting, Pleading and Conveyancing (Practical-III)
904		Equity, Trust and Other Fiduciary Obligations.
905	a)	Human Rights Laws
	b)	Health Care Laws
	c)	Law, Poverty and Development
906	a)	Local Self-Government including Panchayat Administration
	b)	Corporate Governance
	c)	Insurance Law
10th Semester		
1001		Taxation Laws
1002		Land Laws
1003		Moot Court Excercise and Internship (Practical-IV)
1004	a)	Capital Market Regulation
	b)	Competition Law
	c)	Law On Corporate Finance
1005	a)	International Trade Law
	b)	International Organization
	c)	Private International Law
8		

B) The semester-wise course structure for the LL.B degree programme shall be as under:-	
1st Semester	
Course No. I II III IV V	Title of Subject Constitutional Law-I Law of Contract Law of Tort including Motor Vehicle Accidents and Consumer Protection Law Law of Crimes-I (Indian Penal Code, 1860) Labour and Industrial Law
2nd Semester	
VI VII VIII IX X	Constitutional Law-II Administrative Law Cyber Law & Crimes Environmental Law Family Law-I
3rd Semester	
XI XII XIII XIV XV	Law of Crimes-II (The Code of Criminal Procedure, 1973) Family Law-II Professional Ethics, Accountancy for Lawyers and Bench Bar Relations Public International Law Jurisprudence (Legal Method, Indian Legal System, & Basic Theory of Law)
4th Semester	
XVI XVII XVIII XIX XX	Law of Evidence Banking Law Intellectual Property Law Interpretation of Statutes and Principles of Legislation Alternative Dispute Resolution (Practical-I)
5th Semester	
XXI XXII XXIII XXIV	Property Law Including Transfer of Property Act Civil Procedure Code & Limitation Act Company Law Drafting, Pleading & Conveyancing (Practical-II)
6th Semester	
XXV XXVI XXVII XXVIII	Land Laws Including Ceiling and other Local Laws Principles of Taxation Law International Human Rights/Criminology and Penology Moot Court Practical Course (Practical-III)

18. ATTENDANCE

In order to be eligible to appear at University examinations, a student is required to have at least 75% attendance in each course, in theory as well as in practical. Shortage of attendance in any course(s) may be condoned by the Principal up to a maximum of 15% in each course or 9% in the aggregate provided he/she has attended at least 66% of the lectures in the aggregate of the lectures for the semester. However, the percentage of lecture attended in each course shall not in any case fall short of 60%.

“A Moot Court has been set up to acquaint the students with the procedural and functional behaviour of law. The College of Law has established a Legal Aid Center for providing free help and guidance to needy persons.”

19. EXAMINATION

There shall be an examination at the end of each semester to be conducted by the Himachal Pradesh University in respect of each degree course. A student clearing all the ten semester examinations of five years integrated course shall be conferred the Degree of B.A.LL.B. (Hons.) by the H.P. University, Shimla. Similarly, a student clearing all the six semester examinations of three years course shall be conferred the Degree of LL.B. by the H.P. University.

20. ACADEMIC CALENDAR

Regular teaching of 1st, 3rd, 5th, 7th, and 9th semesters will commence from as per HPU Academic Schedule which is issued and uploaded on the HPU website in the beginning of each Academic year.

21. TEACHING METHODOLOGY

The teaching methodology adopted at the College of law is intensive as well as extensive classroom teaching involving active participation of the students. Theoretical classroom teaching is supplemented by clinical legal work. It also includes preparation of project reports, project presentation, submission of assignments, seminars, moot courts, etc. The students are awarded for the best academic and professional performances. The achievements of our students have been outstanding, who have bagged top ten positions repeatedly in the entire university. We proudly place on record that during the last five year academic sessions we have produced Six gold medalists namely, **Jitender Kumar** (session 2007-2012), **Pooja Thakur** (session 2008-2013), **Sarita Paul** (Session 2011-2016), **Pooja Devi** (Session 2013-2016) and **Niyati Nagpal** (Session 2014-2019), **Anil Mankotia** (Session 2017-2020) in the H.P. University.

“At the HIMCAPES' College of Law we nurture future leaders and elite professionals for the legal world and beyond. Our mission statement explains how: Exceptional faculty, staff and students are committed to excellence in educating professionals, advancing legal scholarship, serving the public, and fostering justice. We aspire to prepare lawyers to serve their clients, the justice system, and the public with a high level of accomplishment and a commitment to the highest ideals of the legal profession.”

22. TEACHING FACULTY		
FACULTY- MEMBERS	DESIGNATION	QUALIFICATION/ACHIEVEMENTS
Mrs. Pooja Bali	Principal	LL.M (Business Law) Pursuing Ph.D, 01 Book Published 01 Book Chaptered 17 Reserch Paper Published 07 Paper Presented in International/ National/Seminar 13 Participated in International/ National Workshops and symposium. 22 Participated in National/ International Webinaro 03 faculty Development Programme
Mrs. Suresh Kumari	Assistant Professor (Law)	LL.M., MPhill, (Pol. Sc.) (UGC-NET), 10 Research Papers Published
Mrs. Sujata	Assistant Professor (Law)	LL.M (Business Law) 04 Research Papers Published
Mrs. Anshu Jaswal	Assistant Professor (Law)	LL.M./ (Environmental Laws) Pursuing Ph.D 01 Research Paper Published
Mrs. Nitasha Devi	Assistant Professor (Law)	LL.M. (Criminal Law), Pursuing Ph.D 04 Research Papers Published 02 Workshop and 01 Seminar
Mrs. Sandeep Kumari	Assistant Professor (Law)	LL.M. (Criminal Law) (UGC-NET) 03 Research Papers Published 01 Paper Presented in International/ National Seminars/Conferences 02 Participated in Workshops
Mrs. Ekta Sood	Assistant Professor (Law)	LL.M. (Business Law), Pursuing Ph.D 03 Research paper Published 03 Papers presented in International /National Seminars/ Conferences. 02 Participate in Workshops 02 Faculty Development Programme
Mrs. Anita Rani	Assistant Professor (Law)	LL.M (Corporate Law) 01 Research Paper Published

Mrs. Anjana Kumari	Assistant Professor (Law)	Assistant Prof. (Law), LLM, Pursing Ph.D, 03 Paper Presented in International/ National/ Seminar/ Conference/ Workshops
Mrs. Kulvinder	Assistant Professor (Non-Law)	M.A. (Pol Sc.) B.Ed., M.Ed, M.B.A. (Personnel) (Finance)
Mrs. Indu Kumari	Assistant Professor (Non-Law)	M.A. (English) B.Ed., TET, M.A. History
Mrs. Amrik Kaur	Guest Faculty	M.A. (Economics), M.A (English), B.Ed., PGDCA, TET

23. LIBRARY & COMPUTER FACILITY

The College of Law has established a well-equipped library comprised of text and reference books, journals, Periodicals, magazines and newspapers. The College also provides computer facility to its students with internet connectivity and latest software along with a collection of CD ROM related to Law.

A student will entitled to borrow two text books at a time from the library for a period of 14 days. The library card shall not be transferable. If the library card is lost, a duplicate card will be issued on a payment of Rs. 100/-.

“We want students to understand the power and potential of a law degree and to get real examples and role models to encourage and inspire them.”

24. DISTINGUISHED VISITING FACULTY

Dr. S.C.Thakur	Fellow, Indian Council of Historical Research (ICHR),
Sh. O.P. Sharma	Retired District & Sessions Judge, former Principal HIMCAPES' College of Law
Dr. P.L.Mehta	Former Head & Dean, Deptt.of Laws, H.P. University, Shimla
Dr. Kamal Jeet Singh	Dean & Chairman, HPU, Former Director H.P. University School of Legal Studies, Shimla.
Dr. Raghuvinder Singh	Director, H.P. University Institute of Legal Studies Shimla-1 & Professor of Law, Department of Laws, H.P. University
Sh. Ravi Bakshi	Advocate, Supreme Court of India
Sh. Yogesh Pathak	Advocate, District Courts, Una
Sh. S.C.Awasthi	Joint Labour Commissioner, Govt. of H.P., Shimla
Sh. Subhash Sharma	Advocate, H.P. High Court
Sh. Desh Deepak	Advocate, District Court, Una (Amb)
Dr. Sanyogita Thakur	Assistant Professor UILS, Shimla
Dr. Vikram Singh	Assistant Professor Llyod Law College, Greater Noida

25. NON-TEACHING STAFF		
Sh. Ravinder Singh	Assistant	B.A
Mrs. Anjana Kumari	Assistant	10+2 Diploma in Lib. Science
Sh. Ravi Kumar	Assistant	BCA
Mrs. Poonam Devi	Librarian	M.A. (History) Dip. in Lib. Sci.
Mrs. Jeevan Jyoti	Librarian	MSC, IT
Sh. Yash Pal Singh	Clerk	10+2
Mrs. Neelam Devi	Clerk	BA
Mrs. Aradhana Sharma	Accounts Clerk	B.Com
Sh. Vinod Kumar	Driver	Matric
Sh. Vishal Kumar	Driver	10+2
Sh. Vijay Singh	Driver	10+2
Sh. Deepak Kumar	Peon	Matric
Mrs. Pooja	Peon	10+2
Sh. Sohan Lal	Multi-task Employee	Middle
Sh. Ravi Kumar	Multi-task Employee	Middle
26. DRESS CODE All Students of B.A.LL.B. (Hons.) 5 years & LL.B 3 years shall abide by following Dress Code : For All (Male/Female) Students : Black Trousers, White Shirt, Black Tie with insignia of HIMCAPES, Black Coat of Single Chest with insignia of HIMCAPES, Black Shoes and Black Socks.		
27. PROMOTION RULES: H.P.UNIVERSITY ORDINANCE 12.8 (A) TO 12.12(A) 12.8(A):A candidate is required to pass in all the courses of B.A.LL.B.(Hons.) in each semester Provided that: (i) A candidate who appears in the examination and fails to obtain pass marks in any course in the first semester, may be permitted to proceed to the second semester but shall not be permitted to proceed from the second to the third semester without appearing in the examination and having qualified 50% of the total number of course prescribed for first and second semester taken together. (ii) At the time of third semester examination the candidate may appear in the course (s) in which he/she may have failed to and also in all courses prescribed for the third semester. But he shall not be permitted to proceed from the third semester to the fourth semester without appearing in the examination. (iii) At the time of fourth semester examination a candidate may appear in course (s) which he/she may have failed to obtain pass marks in second semester and also in all course the courses prescribed for the fourth semester but he shall not be permitted to proceed from the fourth semester to the fifth semester without appearing in the examination and having qualified 50% of the courses of third and fourth semester taken together and all course of first and second semester. (iv) At the time of fifth semester examination a candidate may appear in the course (s) in which		

he/she may have failed to obtain pass marks in the third semester and also in all courses prescribed for the fifth semester. But he shall not be permitted to proceed from the fifth to the sixth semester without appearing in the examination.

(v) At the time of sixth semester examination a candidate may appear in the course (s) which he/she may have failed to obtain pass marks in fourth semester and also in all course the courses prescribed for the sixth semester but he shall not be permitted to proceed from the sixth semester to the seven semester without appearing in the examination and having qualified 50% of the courses of fifth and Sixth semester taken together and all course of third and fourth semester.

(vi) At the time of seven semester examination a candidate may appear in the course (s) in which he/she may have failed to obtain pass marks in the fifth semester and also in all courses prescribed for the seventh semester. But he shall not be permitted to proceed from the seventh to the eighth semester without appearing in the examination.

(vii) At the time of eighth semester examination a candidate may appear in course (s) which he/she may have failed to obtain pass marks in sixth semester and also in all courses the courses prescribed for the eighth semester but he shall not be permitted to proceed from the eighth semester to the ninth semester without appearing in the examination and having qualified 50% of the courses of seventh and eighth semester taken together and all course of fifth and sixth semester.

(viii) At the time of ninth semester examination a candidate may appear in the course (s) in which he/she may have failed to obtain pass marks in the seven semesters and also in all courses prescribed for the ninth semester. But he shall not be permitted to proceed from the ninth to the tenth semester without appearing in the examination.

(ix) At the time of tenth semester examination a candidate may appear in the course (s) in which he/she may have failed to obtain pass marks in the eight semester and also in all courses prescribed for the tenth semester.

12.9(A) A candidate shall not be declared successful to pass the B.A.LL.B. (Hons) examination unless he obtains at least pass marks in all the courses prescribed for all the ten semesters including practical training courses.

12.10(A) A candidate who is unable to pass the B.A.LL.B. (Hons) examination on account of his having obtained less than pass marks in any course or having been unsuccessful in the prescribed practical training courses, may re-appear in the corresponding semester examination of the following year in the course in which he may have failed to obtain pass marks or complete the practical training prescribed for the relevant semester which he could not successfully do earlier.

12.11(A) A candidate who obtains pass marks in all the course prescribed for the first six semesters, shall be eligible for the award of Bachelor of Arts Degree in Law (Academic). A candidate who is unable to obtain this Degree on account of his having obtained less than the pass marks in any course, may re- appear in the corresponding semester examination of the following year in the course in which he failed to obtain pass marks earlier.

12.12(A) A candidate who does not obtain the B.A. Degree in Law in five years or B.A.LL.B. (Hons) degree in eight years including the time allowed as late college student shall cease to be a candidate.

28. CONDUCT AND DISCIPLINE

1. Student shall abide by the general and special rules made by the HIMCAPES' College of Law from time to time with regard to the conduct of students, in and outside the college, and in case of

misconduct, the decision of the college Authorities shall be final. Parents and guardians are also presumed to have agreed to these rules when their wards join the college.

2. The student shall have to strictly follow the time table of the HIMCAPES' College of Law.
3. Students should read the 'Notices' displayed on the College Notice Boards from time to time.
4. The student coming late or leaving the College before teaching hours shall be liable for indiscipline and shall be punished for his/her act of indiscipline under the rules and regulations of the HIMCAPES' College of Law.
5. A student involved in the violation of any of the rules and regulations of the College of Law/ University or in any way found involved in any act of indiscipline may be placed on conduct probation by the Principal of the College of Law. If a student, who has been on conduct probation on the previous occasion, commits an act of indiscipline, he/ she shall be expelled from the College of Law.
6. There shall be no ragging in and outside the campus of the College of Law and also on roads / approaches leading to the College of Law. Any student who aids or abets such an act shall be guilty of ragging and liable to be expelled from the College of Law besides criminal prosecution.
7. If a student is found directly or indirectly indulging in ragging, the Principal, after due enquiry, if satisfied, shall have the power to expel the guilty student(s) from the College of Law.
8. A student who is expelled from the College of Law shall not be allowed to appear in any examination during the academic year in which he/she is expelled.
9. Each case of the expulsion shall be reported to the Vice-Chancellor of the University immediately after the order is passed. A certificate signed by the Principal of the College to the effect that the student has been given adequate and reasonable opportunity to explain his/her position before the order was passed, shall accompany the report.
10. Smoking, Consumption of alcoholic drinks, intricate and narcotic drugs and being in possession of any such material shall be strictly prohibited in the college premises and would entail disciplinary action against the erring student.
11. In case of illness, a student/parent/guardian must give application with medical certificate to the office.
12. Students must not loiter in the college premises while lectures are being engaged.
13. No students are allowed to bring eatables and cold drinks in the classroom, library.
14. The Principal shall have power under H.P. University ordinance to impose a fine in case he/she remains absent from the college without prior permission.
15. Any student found violating the Dress code shall be liable to pay fine of Rs. 100 at the first instance and on the repetition of the same fine of Rs. 200 will be imposed on him.
16. Notwithstanding anything in these rules the students will have to abide by the Provisions of H.P. University Act, Statutes, Ordinances, Rules and Regulations as may be framed and amended from time to time.
17. In any matter involving punishment, an appeal shall lie to the University if preferred within fifteen days of the decision.
18. Making false statement or tempering with certificates and records, when applying for seeking admission or securing any other benefit will entail punitive action.

In addition, the student shall,-

1. be respectful to teachers, staff members and the management of HIMCAPES;
2. be appropriately dressed in uniform for classes;
3. not to indulge in smoking or drinking;
4. keep the campus clean and pollution free;
5. take pride in being an alumni of HIMCAPES college of law and aim for excellence;
6. be extremely regular as well as punctual in all classes;
7. treat HIMCAPES property with utmost care and help in its upkeep; and
8. not to participate in any political, anti-national, anti-social or undesirable activity in or outside the campus.

The HIMCAPES' College of Law insists on high standard of discipline from the students for enhancing the status and reputation of this center in legal education. The Principal may, in consultation with other faculty members, lay down, from time to time, norms and standards for students behavior. The Principal shall be the final authority to take necessary action in case of violation of the rules and regulations specified by the college of law or directions issued from time to time by the University.

29. COLLEGE MANAGEMENT COMMITTEE :

The composition of the management of college of law shall be as under:

1. Chairman of the HIMCAPES
2. Vice-Chairman of the HIMCAPES
3. Honorary Secretary/ CEO of the HIMCAPES
4. Principal of the College of Law;
5. Two representatives of the teaching staff of the College of Law;
6. One representative of the non teaching employees of the College of Law;
7. One representative of the Director of Education not below the rank of the Principal;
8. Two nominees of the Himachal Pradesh University to be nominated by the Vice-Chancellor of HPU;
9. One Government Officer of the region concerned not below the rank of Sub-Divisional Magistrate;
10. Local member of the Legislative Assembly H.P. of the concerned constituency
11. One representative of the person who has donated a sum of Rs.1,00,000/- or above;
12. President of the Students Central Association of the College of Law, if any.

30. STUDENTS' ADVISORY COMMITTEE

The composition of the Students' Advisory Committee shall be as follows:-

- (1) Patron-in-Chief: Principal, HIMCAPES' College of Law.
- (2) Two teachers and one non-teaching employee to be nominated by the Principal.
- (3) Two members each from all the year such as 1st, 2nd, 3rd, 4th, 5th on the basis of their academic performance in examination such as 1st Topper and 2nd Topper.
- (4) Student advisory committee shall assist and help the authorities to redress the grievances of

the students or submit any suggestion for the betterment of the institute and to organize extra-curricular activities such as Moot Court Competitions, Educational Tours, etc.

31. VENUE FOR INTERVIEW/COUNSELING

The interview/counseling shall be held at HIMCAPES' College of Law Badhera, Tehsil Haroli, Distt. Una H.P firstly on the date & time notified and/or informed by the college from time to time. No separate information shall be sent to the candidates to this effect.

32. GENERAL PROVISIONS

The students shall be bound by the provisions of the Himachal Pradesh University Act, Statutes, Ordinances, Rules and Regulations as may be framed or amended from time to time.

33. HOSTEL RULES

1. Ragging is strictly prohibited in and outside the institute.
2. Rooms to the students will be issued by the warden.
3. No boarders is allowed to shift furniture from one room to another.
4. Boarders are responsible for cleanliness and good keep up of rooms. The rooms can be inspected by warden at any time.
5. Study time from 8:30 p.m. to 10.30 p.m. is compulsory for the students and would be inspected by the warden.
6. Any damage to room or furniture should be reported to warden immediately.
7. No border will remain absent from hostel without written permission of warden.
8. Every hosteller should make entry in the departure register before leaving the hostel.
9. All lights and fans must be switched off while leaving the room.
10. Boarders are not allowed to keep valuables, excessive cash and gold jewelry in the hostel.
11. No intoxicants/ alcoholic drinks are allowed in the hostel.
12. No one is allowed to use abusive language in the hostel.
13. Boarders are not allowed to conduct meetings/strikes in hostel. In case any boarder is found guilty, she/he will be expelled from college and hostel.
14. All boarders must be present for attendance at 7.30 pm.
15. No electric appliances such as heater, iron, TV, heat convector, electric rod are allowed in room, if found guilty, the concerned boarder will be fined.
16. Main gate will be locked at 9.00 p.m.

34. RULES FOR VISITORS

1. A list of visitors with their photographs should be deposited by parents at the time of admission.
2. No male/female visitor is allowed in the room.
3. Visiting timing will be only on Saturday from 3.00pm to 5.00 pm and on Sunday from 10.00 a.m. to 5.00 p.m.

4. Visitors will make the entries in the visitor register and will take permission from the warden to meet the students in the visitors room only.
5. Only those visitors can visit, who are authorised by the parents.

35. RULES FOR SICK STUDENTS

1. Sick boarder must inform the warden about the need of any special diet in advance.
2. Sick leave form can be obtained from the warden after explaining the sickness to the warden & sick leave form must be submitted to warden.

36. RULES FOR OUTING

One Outing at every Sunday is allowed with the written consent of the parents.

37. RULES FOR MESS :

1. Mess will be common and compulsory for all borders under the supervision of the warden.
2. Cooking is not allowed in hostel rooms.
3. All the meals should be taken in dining room at proper timing.
4. Room service is not allowed. No one is allowed to take any mess utensils or meals in her own utensils outside the dinning hall.
5. Food will be served from the serving window. No one is allowed to come in the kitchen area.
6. Wastage of food is not allowed.
7. Boarders are not allowed to create any kind of indiscipline in mess.

IMPORTANT CONTACT Nos.

01975-282206

Office	:	88947-79631
Principal	:	98781-73460
		88947-79634
Chairman	:	94180-94368, 88947-79632
Other Nos.	:	98179-38904 (Whatsapp), 94590-04701 (Whatsapp)

Principal

HIMCAPES' College of Law

VPO Badhera, Tehsil Haroli, Distt. Una, H.P. Pin- 177209





HIMCAPES' COLLEGE OF LAW

Badhera, Tehsil Haroli, Distt. Una (H.P)

(Affiliated to H.P. University and recognized by the Bar Council of India)

Admission form for B.A.LL.B. (Hons.) Five Years Integrated Degree Course/ LL.B.
Three Years Degree Course for the Academic Session

Note: (Incomplete admission form in any respect shall be summarily rejected and no correspondence shall be made/entertained in this regard)

Class Roll No
(to be assigned by the Office)

(To be filled in by the candidate in his/her handwriting)

1. Name of the candidate (in capital letters)

2. Father's Name (in capital letters)

3. Mother's Name (in capital letters)

4. Category of seat under which admission is being sought (please tick the category)
(a) Subsidized () (b) Non-subsidized ()

5. Fee Receipt No. Rs. Dated

6. Sex (Male/female)

7. Mention the category (attach certificate, if required)
(a) General () (b) Scheduled Caste () (c) Scheduled Tribe ()

8. Are you orthopaedically handicapped? (Yes/No).....
(Note : Please attach 40% disability certificate from Head of Department of Orthopaedics of a recognized Medical College in the State)

9. Nationality

10. Date of Birth 11. Aadhaar No.

12. Address for Correspondence
..... Pin Code

13. Permanent Address
..... Pin Code

14. Mobile No. a) Candidate's
b) Father's c) Mother's.....

15. E-Mail a) Candidate's

16. Academic Qualifications (Attested copies of the certificates to be attached)
- Affix with gum
attested latest
passport size
photograph
- | Exam. | Subjects | Board/University | Roll No. | Year | Marks Obtained | Max. Marks | % age |
|-----------------|----------|------------------|----------|------|----------------|------------|-------|
| Matric | | | | | | | |
| 10+2 | | | | | | | |
| Graduation | | | | | | | |
| Post Graduation | | | | | | | |

17. Declaration by the Applicant
I declare that the entries made by me in this application form are correct to the best of my knowledge. I am conscious of the fact that if any of the entry(ies) is/are found to be incorrect, my admission is liable to be cancelled. I further solemnly affirm that I have gone through the Prospectus and shall abide by the Ordinances governing the admission to B.A.LL.B. (Hons.) Five Year integrated course/ LL.B. Degree Course, as the case may be, and rules and regulations of the University/ HIMCAPES' College of Law as amended and enforced from time to time. I am neither involved in any criminal case(s) nor any criminal case(s) is/are pending against me in any court of law. I have not been debarred, rusticated by any institution. If at any stage after my admission, it is discovered that I have made any false or incorrect statement or concealed any fact or used fraudulent means or such means have been used in my behalf for securing admission, I shall be liable to disciplinary action and cancellation of my admission. I also undertake that I shall not participate in ragging in and outside the campus of the college. I have also taken notice and understood that fee once deposited shall not be refunded as per clause 15(4) of the Prospectus.

Signature of the parents/ guardian

Signature of the applicant

Date:

Place:

List of documents to be attached:

- 1. Attested copy of Matriculation Certificate.
- 2. Attested copy of 10+2 Certificate.
- 3. Attested copy of B.A. or equivalent Certificate.
- 4. Attested copy of Date of Birth Certificate.
- 5. SC/ST Certificate (if applied under the category).
- 6. Migration certificate in original (if applicable).
- 7. School/College leaving - cum - character certificate (in original)
- 8. Attested copy of Bonafide Certificate
- 9. Copy of Aadhaar Card.

For office use

Signatures of :-

Admission Committee:-

- 1.
- 2.
- 3.

PRINCIPAL

Certificate of SC/ST/OBC

Annexure-A

(Required only from Scheduled Caste/Scheduled Tribe/OBC Candidates)

It is Certified that Mr/Ms
Son/daughter of Sh.....
resident of VillageP/O
Tehsil District
of Himachal Pradesh State belongs to.....which is recognized as a
.....
..... and his/her family ordinarily reside in
of District of the State of Himachal Pradesh.

As reported by Patwari (Patwar Circle).....

Date:.....

Executive Magistrate

Place.....

Bonafide Certificate

Annexure-B

It is certified that Mr./Ms.....
Son/daughter of Sh..... resident
of.....
.....is a Bonafide Himachali

having his/her Permanent Home in Himachal Pradesh

OR

- i) Residing in Himachal Pradesh for a period of 20 years or more.
- ii) Having Permanent Home in Himachal Pradesh but living outside H.P. on account of his/her occupation.
- iii) A Govt. employee residing in H.P. for a period of 20 years or more.
- iv) By Birth.

As reported by Patwari (Patwar Circle)

Date:.....

Place.....

Signature of Applicant

Executive Magistrate

NO OBJECTION CERTIFICATE

Annexure-C

It is certified that Mr/Ms
resident of
.....
.....
is an employee of
Department/Organisation and
he/she is presently holding the post of
..... He/She has been working in this Department sincetill date.
This is to certify that we have no objection to Mr./Ms. applying for
..... course in HIMCAPES' College of Law. In the event of his/her
selection for the said course. Mr./Ms. shall be relieved from his/her duties as
per the Academic Schedule of the College/H.P.U. Shimla.

Date:.....

Signature of Office

Place.....

Official Seal

- Attach Following :
- 1. Details of the Department/Organisation/Business Concern.
 - 2. Address proof with Tel./Mob. Number.
 - 3. RC in case of a company/organisation/society/business concern.
 - 4. Aadhaar /PAN card of employee in case of an organisation / business concern other than government offices.

AFFIDAVIT BY THE STUDENT
(ON Rs. 10/- STAMP PAPER)

I....., S/o or D/o or W/o Sh.
Resident of
.....do
hereby solemnly affirm and declare as under :

- 1. That I am a student of B.A.L.L.B. (Hons.)/LL. B. (3years)
Semester in the (Institute/Colleges)
at.....
- 2. That I have gone through and understood the
.....(Institute/College) Regulations/
Directive for Banning Ragging and Anti-Ragging Measures for Curbing the menace of
Ragging, to be followed by all the students of the University/Institute/ College.
- 3. I hereby solemnly affirm that
 - (a) I will not indulge or involve myself in any behavior or act that may come under the
definition of ragging.
 - (b) I will not participate in or abet or propagate ragging in any form,
 - (c) I will not hurt anyone physically or psychologically or cause any other harm.
 - (d) I have fully understood that if found indulging or guilty of any aspect of ragging within
or outside the university Campus, I may be punished as per the provisions of the
Regulations/ Directive mentioned above and/ or as per the law in force and for which I will
be solely responsible and shall not claim any compensation whatsoever from the
University or his office bearers.

Deponent

I, the above named deponent, do hereby further declare and affirm that the contents of
above affidavit of mine contained in para 1 to 3 are true and correct to the best of my
knowledge and personal belief and nothing material has been concealed therefrom.

Signed and verified on this day of 201..... at
.....

Deponent

Note : 1. Name entered in this form should tally exactly with the entered in the Matriculation or equivalent Examination Certificate or in the Migration Certificate issued by the other University/ Board.
2. Registration alone does not entitle a candidate to appear at a University Examination.

Himachal Pradesh University, Shimla -5

Form of application for Registration as student of the University
(All entries should be filled in by the candidate)

Price Rs. 5/-
(Rupees Five Only)

To
TheA.R. (RME)
Himachal Pradesh University, Shimla - 171005

Sir,
I request permission to be registered as a student of the University and submit the following statement duly filled in :-

Note : PLEASE ENCLOSE SALF ADDRESSED ENVELOPE WITH THIS FORM.

- 1. Name of the Student
(in block letters)
- 2. Name of the father
(in block letters)
- 3. Date of birth of student
- 4. Exam. passed qualifying for entry into the University of University/Board
Year of passing the exam and Roll No.
- 5. College Institution joined Regular/Private.....
- 6. Date of Joining
- 7. Capacity if appearing as a private candidate tick (✓) SC/ST/Service (Copy attached)
- 8. At the time of Migration, Original Registration Card be supplied.

Yours faithfully

Signature of Student
UG/OT/MIL Class..... Year/ Session
PG Class with Subject Year/ Session

PermanentAddress :
.....
.....
Address for Correspondence :
.....
.....

CERTIFICATE

I Certify that the above named candidate is not registered in Himachal Pradesh University earlier and has filled the form himself/herself and I believe the sub-joined account to be true. The fee of Rs.
(alongwith original Migration Certificate in case of candidates migrating from some other University/ Board forwarded herewith)

Date Name
..... Designation
(For office use only)
Fees Rs..... (Rupees) received and entered against
No.

Finance Officer

Registration No

Note : i) Form may please be submitted after proper Attestation as mentioned overleaf at S.No. 9
ii) Incomplete form will not be entertained.

[illegible]

4. A Student seeking registration shall be required to pay the Registration fee of Rs. 30/-

5. Attested copies of Matric & +2 are required to for seeking enrolment in BA - I.

6. An attested copy of Matric for Prabhakar is required.

7. Self addressed copy of may also be enclosed.

8. A fee of Rs. 20/- is charged for a duplicate Registration Card.

9. Attesting Authorities : i) Director Correspondence Course, Shimla H.P. in case of Students of Correspondence Courses.

ii) Head of the Department or Principal of the affiliated College concerned in case of regular students.

iii) Principal of an affiliated College, Commanding Officer, D.E.O. or Magistrate 1st Class in case of Private Students.

Date of Migration to another Institute affiliated to the University and the name of the Institution Date A.R.

Date of Migration to another University and the name of the University Certificate No.

DateA.R.

Date of Re-joining of the University together with the Institution joining..... Certificate No.

DateA.R.

[illegible]



HIMCAPES' COLLEGE OF LAW

Badhera, Tehsil Haroli, Distt. Una (H.P)

(Affiliated to H.P. University and recognized by the Bar Council of India)

Admission form for B.A.LL.B. (Hons.) Five Years Integrated Degree Course/ LL.B.
Three Years Degree Course for the Academic Session

Note: (Incomplete admission form in any respect shall be summarily rejected and no correspondence shall be made/entertained in this regard)

Class Roll No
(to be assigned by the Office)

(To be filled in by the candidate in his/her handwriting)

- Name of the candidate (in capital letters)
- Father's Name (in capital letters)
- Mother's Name (in capital letters)
- Category of seat under which admission is being sought (please tick the category)
(a) Subsidized () (b) Non-subsidized ()
- Fee Receipt No. Rs. Dated
- Sex (Male/female)
- Mention the category (attach certificate, if required)
(a) General () (b) Scheduled Caste () (c) Scheduled Tribe ()
- Are you orthopaedically handicapped? (Yes/No).....
(Note : Please attach 40% disability certificate from Head of Department of Orthopaedics of a recognized Medical College in the State)
- Nationality
- Date of Birth 11. Aadhaar No.
- Address for Correspondence
..... Pin Code
- Permanent Address
..... Pin Code
- Mobile No. a) Candidate's
b) Father's c) Mother's.....
- E-Mail a) Candidate's
- Academic Qualifications (Attested copies of the certificates to be attached)

Affix with gum
attested latest
passport size
photograph

Exam.	Subjects	Board/University	Roll No.	Year	Marks Obtained	Max. Marks	% age
Matric							
10+2							
Graduation							
Post Graduation							

17. Declaration by the Applicant

I declare that the entries made by me in this application form are correct to the best of my knowledge. I am conscious of the fact that if any of the entry(ies) is/are found to be incorrect, my admission is liable to be cancelled. I further solemnly affirm that I have gone through the Prospectus and shall abide by the Ordinances governing the admission to B.A.LL.B. (Hons.) Five Year integrated course/ LL.B. Degree Course, as the case may be, and rules and regulations of the University/ HIMCAPES' College of Law as amended and enforced from time to time. I am neither involved in any criminal case(s) nor any criminal case(s) is/are pending against me in any court of law. I have not been debarred, rusticated by any institution. If at any stage after my admission, it is discovered that I have made any false or incorrect statement or concealed any fact or used fraudulent means or such means have been used in my behalf for securing admission, I shall be liable to disciplinary action and cancellation of my admission. I also undertake that I shall not participate in ragging in and outside the campus of the college. I have also taken notice and understood that fee once deposited shall not be refunded as per clause 15(4) of the Prospectus.

Signature of the parents/ guardian

Signature of the applicant

Date:

Place:

List of documents to be attached:

- 1. Attested copy of Matriculation Certificate.
- 2. Attested copy of 10+2 Certificate.
- 3. Attested copy of B.A. or equivalent Certificate.
- 4. Attested copy of Date of Birth Certificate.
- 5. SC/ST Certificate (if applied under the category).
- 6. Migration certificate in original (if applicable).
- 7. School/College leaving - cum - character certificate (in original)
- 8. Attested copy of Bonafide Certificate
- 9. Copy of Aadhaar Card.

For office use

Signatures of :-

Admission Committee:-

- 1.
- 2.
- 3.

PRINCIPAL

**HIMACHAL PRADESH
PRIVATE EDUCATIONAL INSTITUTIONS REGULATORY
COMMISSION**

HAPPY NEST BUILDING, KAGNADAR, BELOW BCS, SHIMLA-9

**Phone No. +91-177-2673665, 267344
Fax-+91-177-2673644 Email- sect-perc-hp@nic.in**

NOTICE

It is mandatory under the **HIMACHAL PRADESH PRIVATE EDUCATIONAL INSTITUTIONS (REGULATORY COMMISSION) ACT, 2010** that all the private higher educational institutions including universities & colleges in the State shall offer approved courses, make admissions on the merit, charge fees as approved by the State Govt. , Conduct fair examination/evaluation and adhere to the relevant regulatory body norms regarding faculty and infrastructure.

Any violation of the noms by the private educational Institutions will attract penal provisious under section 11 of the Act *ibid*.

For grievances/complaints concerning any academic or administrative lapse(S), such as overcharging of fees, admission in contravention of norms, malpractices in teaching and examinations, and deficiencies in faculty and infrastructure please contact the secretary/public Goid officer HP PERT at the above address through email/fax/by post along with relevant supporting documents, if any, for taking necessary action.

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